Application & Registration Process

Step-by-Step Guide

1. Contact
   - CS Department Chair and/or Track/Program Director

2. Submit to UHM Grad Division
   - 1. UHM Graduate Division Application
   - 2. Application Fee (Non-Refundable $100)
   - 3. College Transcripts
   - 4. Exam Scores (if applicable)
   - 5. Residency Declaration Form (if applicable)

3. Submit to COE Mākālei
   - 1. Mākālei Application (Select Correct Program)
   - 2. Letters of Recommendation
   - 3. Statement of Objectives
   - 4. Curriculum Vitae
   - 5. Writing Sample (if applicable)

STEPS 2 & 3 Application Submission to UHM Grad Division and Makalei

Important: Submit separate applications for each graduate degree or certificate program

Tuition Assistance
- 1. Financial Aid
- 2. Grants/Scholarships
- 3. Grad/Research Assistantships
- 4. Campus Jobs

Know
- State of Hawai‘i Safe Travels Program (Out-of-State Students)

Check for holds on STAR Records

5. New Students Only
   - 1. Generate UH Username
   - 2. Create MYUH Account
   - 3. Submit Health Clearance to University Health Services

6. Statement of Intent to Register (SIR)
   - 1. Return Statement of Intent to Register (SIR) to UHM Graduate Division

4. Return
   - Statement of Intent to Register (SIR) to UHM Graduate Division

STEP 7 Before Registering for Classes

7. Meet
   - with Track/Program advisor: Plan course sequence and plan to attend CS orientation

STEP 7 Before Registering for Classes

8. Register
   - for classes on or after your assigned registration time

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9. Add/drop courses
   - by add/drop deadline

10. Pay
    - tuition and/or additional course fees

11. Attend
    - in-person, hybrid, and/or online classes

STEPS 8-11 Registration-Attendance

UHM Graduate Division

Email CS Department Chair for assistance