

1 **THE COLLEGE OF EDUCATION**
2 **FACULTY CONGRESS AND SENATE**
3 **CHARTER**

4 **1. PREAMBLE**

5 The College of Education (COE) Faculty Congress, its representative Faculty Senate, Senate
6 Executive Committee, various standing and ad hoc committees, function as forums for
7 professional discourse and consideration of policies which have College-wide concern and relate
8 directly to the educational process.

9 Each body serves a unique function in the policy-development process which utilizes the
10 professional expertise of faculty and others in the College to arrive at the best possible
11 recommendations and decisions.

12 The College of Education Faculty Senate, hereafter referred to as Senate, represents the College
13 Faculty Congress, hereafter referred to as Congress, in matters of academic decision-making and
14 policy development within the College.

15 In fundamental academic areas in which the faculty have been given primary responsibility by the
16 Board of Regents, such as curriculum content, subject matter, academic programs, student/
17 faculty relations, and methods of instruction and research, the Senate acts on behalf of the
18 Congress to establish and maintain the highest standards for scholarship, instruction, research
19 and public service.

20 In administrative, supervisory, and support areas in which the Dean has been given primary
21 responsibility by the Board of Regents, such as budget, personnel, and facilities, the Senate
22 functions as the primary faculty advisory voice.

23 All such advice and recommendations that require final action by the Dean or higher authority in
24 the University system, or by any other community or governmental agency, shall be made by the
25 College Senate as provided herein.

26 In fundamental academic areas in which faculty have primary responsibility, Senate-initiated
27 resolutions and proposed actions shall be directed to the attention of the Dean of the College of
28 Education and/or appropriate agents for consideration and timely response.

29 Matters coming to the attention of the Dean, and in areas under the Dean's responsibility,
30 relevant to the concerns of the Congress and the welfare of the College shall be forwarded to the
31 Senate for its consideration and timely response.

32 Envisioned here is a system of shared, collegial governance for the College of Education.

33 However, no action by the Senate shall in any way inhibit direct access and input by any member
34 of the Congress to the Dean or other administrative officers of the College.

35 **2. CONGRESS**

36 **2.1 Regular Members.**

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37 All members of the College of Education classified as faculty, administrative/ professional/
38 technical (APT), clerical, or Research Corporation of the University of Hawai'i (RCUH) personnel
39 employed with half-time assignments or more in the College of Education, shall be fully
40 participating, voting members of the College of Education Congress. In addition, representatives
41 of specified student organizations shall be regular, voting members (see Composition, 3.1).

42 **2.2 Functions.**

43 One of the functions of the Congress shall be to serve as the final voice on issues to which
44 objections of ten (10) or more regular members of the Congress have been properly established.

45 **3. SENATE**

46 **3.1 Composition.**

47 The Senate shall be composed of two (2) elected representatives of each department and
48 division (divisions are defined as CDS, CRDG, institutes not housed within a department or
49 departments, and the Office of Student Academic Services) of the College of Education, or their
50 designated alternates. In addition, the Chair (or Chair's designated representative) of the College
51 of Education Student Association (CESA), of the College of Education Master's Students
52 Association (COEMSA) and of the College of Education Doctoral Students Association
53 (COEDSA) shall be members of the Senate.

54 For purposes of representations in the Senate, the regular members of Congress who are part of
55 the Technology and Distance Education Programs shall be joined with the Department of
56 Learning Design and Technology, and those who are part of the Office of the Dean will be joined
57 with the Office of Student Academic Services.

58 Only faculty or APT members of the Congress shall be eligible for election to the Senate.

59 All Senators so elected shall have one vote in all matters that come before the Senate.

60 **3.2 Functions.**

61 Under Board of Regents Policy Section 1-10, the Senate shall have the responsibility and
62 authority to act in behalf of the Congress of the College in matters concerning:

- 63 • The purposes and goals of the College;
- 64 • The nature and scope of its curricula and programs;
- 65 • Policies governing the conduct or programs of the College;
- 66 • Standards of teaching, research, scholarship, and service;
- 67 • Personnel policies, academic freedom, privilege, and responsibility;
- 68 • Policy determining the initiation, review, and evaluation of proposed or authorized
69 research, instructional, and academic programs;
- 70 • Budget planning and implementation;
- 71 • Student-faculty relations;
- 72 • Policy for evaluation of faculty and campus academic administrators;
- 73 • Improvement and establishment of a canon of professional ethics and an effective means
74 of professional maintenance of those ethics, including faculty self-discipline; and
- 75 • Other subjects affecting academic policy referred to it by the Dean, or Chancellor, or by
76 request of the appropriate faculty organization.

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77 Senators have the continuing responsibility to advise and inform the College members they
78 represent of considerations before the Senate and to communicate their reactions back to the
79 Senate during debate on issues.

80 In addition to their responsibilities to their respective departments and divisions, Senators also
81 represent the College Congress as a whole in all of the above matters.

82 **3.4 Committees.**

83 The Senate shall establish its committees as listed in the Bylaws.

84 **3.5 Senate Rules and Bylaws.**

85 The Senate may adopt rules and bylaws, consistent with College, University, and Regent policy,
86 as it deems necessary.

87 **4. SENATE EXECUTIVE COMMITTEE**

88 **4.1 Composition.**

89 Senate Officers and standing committee chairs shall be members of the Senate Executive
90 Committee (SEC).

91 **4.2 Function.**

92 The SEC shall organize the work of the Senate and shall act on behalf of the Senate when it is
93 not in session.

94 **5. AMENDMENTS TO THIS CHARTER**

95 **5.1 Proposing Amendments.**

96 Charter amendments may be proposed by an ad hoc committee appointed by the Chair, or by
97 written petition of at least ten members of the Congress.

98 Such an amendment must specify which lines and words of the Charter are to be changed or
99 replaced.

100 It should be given to the Senate Chair who will refer it to the Governance Committee for placing
101 on the agenda of the next regular Senate meeting, and for reporting on the impact of the
102 amendment on current policy and practice

103 **5.2 Voting on Amendments.**

104 A vote of the Senate on any amendment will be held on the first meeting following the meeting at
105 which the amendment was introduced and read.

106 If the vote of the Senate is affirmative, the amendment will be clarified in language and reconciled
107 with other sections of this Charter, and then submitted within two weeks to all members of the
108 Congress.

109 A majority of votes cast by the Congress approving the amendment shall be necessary to amend
110 this Charter.

111 **6. RELATION OF THIS CHARTER TO COLLECTIVE BARGAINING**
112 **AND OTHER LEGAL AGREEMENTS**

113 Nothing in this Charter shall take precedence over any provision of any contract that may be
114 negotiated in behalf of members of the Congress or any portion of the Congress.

115 On ratification of such a contract, the Senate shall be responsible for the review and
116 recommendation of Charter amendments for Congress approval to achieve the intent of this
117 section.