

UHM COE FACULTY SENATE MEETING
 Friday, January 11, 2013 • 12 noon–2:00 PM
 LSP 4B
 MINUTES

In attendance: Stephanie Caoili, Mary Chang, Jean Johnson, JoAnn Yuen, Kathy Berg, Hugh Dunn, Jaret Leong, Mona Chock, Tom Benjamin, Stephanie Furuta, Stacey Roberts, Chris Collins, Jeannie Lum, David Ericson, Clifton Tanabe, Rebecca Luning, Mike Menchaca, Grace Lin, Brooke Davis, Jim McKown, Chuck Morgan, Jenny Wells, Drue Narkon, Truc Nguyen

Support Staff: Marylou Matsuura

Absent: Tara O'Neill, Judy Daniels,

Time	Item	Action
12:05PM Call to Order	Call to order—Chair Yuen <ul style="list-style-type: none"> • Approval of minutes from November 9, 2012 • Introduce Truc Nguyen and Jeannie Lum 	Motion to approve minutes, unanimously approved
12:10 pm	Chair's/Dean's Report <ul style="list-style-type: none"> • Spring is election time for the Senate, please secure two new candidates by the spring Congress Meeting. • Vice-chair is needed, forward candidates to Chair Yuen who will be handling the election. • Dean kicked back merit increase to the senate; he requested better criteria; can either go to the personnel committee, or engage the previous ad hoc committee (Betsy Fulford, former Chair, is on sabbatical). • Ad hoc Committee was formed to review merit increase. Jean Johnson worked on it before and suggested this go to the personnel committee. Jean is willing to attend a meeting to update. Dean's Report <ul style="list-style-type: none"> • Congress Meeting (Dean passed out his speaking notes) • 5 Priority Areas for the COE <ol style="list-style-type: none"> 1. Improving PreK 2. Accreditation 3. Personnel recruitment, maintaining, promoting and retaining 4. Increase funding for research, education & training 	Referred to Personnel Committee

5. Improving facilities & infrastructure

- Dean is proud of the Teacher Education Coordinating Committee (DOE, HTSB & UHM). Approved unanimously a position statement to the legislature on early childhood education and shared with Senator Jill Tokuda.
- Facilities issues moving slowly; \$1.5M has been released to replace Metcalf retaining wall; engineers will move quickly due the condition, which is now a health and safety issue.
- Everly roof should be done soon. Construction is about a semester behind schedule.
- Moving staff so high school buildings 1 & 2 can be demolished.
- A/C in Wist & Everly will be replaced, includes the chiller, air ducts, ceilings & lights. Occupants in Everly need to vacate for 3 weeks. Work will done floor by floor and each floor will take 3 weeks. Plan is to complete during the summer between May 15 – August 15. Wist occupants need not vacate.
- It will cost another \$1.5M to bring water and sewer to the property.
- \$25M has been allocated for the new COE classroom facility.
- Clarification on Graduate Assistant (GA) stipends: Effective Fall 2013, all GA will be at step 8; all steps below that will be eliminated, no changes this semester.
- Highlights of Town Hall meeting with Chancellor and handout.
 - Chancellor Apple has been consistent on his 3 core values: 1) find your passion, 2) research that matters, and 3) Hawaiian Place of Learning.
 - He is proposing a major reorganization of campus governance. Localizing decision making at the Dean and Director level where they would act as the CEO of their departments. If this happens CoE would no longer need approval for job openings, salary increases, hiring and placing staff at appropriate salary levels; this includes APTs. The VCAA would be informed of decisions but would not have to authorize them.

	<ul style="list-style-type: none"> ○ Accountability with the authority: Apple also proposed that Deans could authorize purchases up to \$50K, VCAA up to \$200,000K, and the Chancellor up to \$500,000K and the President for everything above that. ○ Vacant positions: there are 360 vacate positions campus wide—vacant and no salaries attached but benefits are attached. Chancellor gave away 28 of the positions to West Oahu and Hilo. Apple will seek permission to convert the long standing temporary position to permanent positions; move the incumbents to these positions without having to advertise. This change would affect about 12 COE faculty unsure about APT positions. ○ The Chancellor explained that his time listening was now winding down and he is moving in the direction of acting on what he has heard and proposals for change are now being made. <p>Beth Pateman, Basic Tenets</p> <ul style="list-style-type: none"> ● NCATE visited in 2009 and will return in 2014. ● Review and give feedback on the Conceptual Framework. ● Institutional report needs to be turned in by summer. ● We will review the Standard 6 on facilities later. 	
	<p>Report from Manoa Faculty Senate</p> <ul style="list-style-type: none"> ● Manoa Senate developing reorganizational proposal. Currently Graduate program report to the Vice Chancellor for Research, the proposal moves Graduate programs under the Vice Chancellor of Academic Affairs. ● The proposal is comparable to other universities in the country. There are power issues in relation to the vice chancellor offices. Programs to report to their own departments and then to the chancellor’s office. ● Progress reports for graduate students will be implemented. ● Questions about grad assistant pay increases. Where will funds come from? More pay could result in fewer in Gas. Asking union to weigh in, so far no response; will 	<p>Truc Nguyen Jeannie Lum</p> <p>Nguyen to provide sample of the form used by CRDG.</p>

	<p>probably do a vote.</p> <ul style="list-style-type: none"> • Committee on Administration urging legislature and UHM administration to open up public statements, (similar to Univ of Michigan model). Propose to start a motion (action item); asking for 8 statements from the 50 summary statements if willing to share; conflicts with hiring process. 	
	<p>Status of Standing Committees and Reports:</p> <ul style="list-style-type: none"> • Curriculum & Program Planning (Stacey Roberts) <ul style="list-style-type: none"> ○ Nothing to rpt • Budget and Facilities (Jenny Wells) <ul style="list-style-type: none"> ○ New bicycle racks ○ Transportation and parking office responded quickly ○ Develop a survey for staff, faculty and students in regards to COE campus to be send out at the end of January; currently in review, should be coming out soon; will be electronically, not more than 10 minutes; and action will be based on the survey ○ One parking taken away from the CoE lot, what's the status. • Personnel (Drue Narkon) <ul style="list-style-type: none"> ○ Reviewing the nominees, and will be completed today. ○ Will make 3 recommendations by Monday. • Student-Faculty Relations (Mary Chang and Jim McKown) <ul style="list-style-type: none"> ○ Pass the word on the colloquium. ○ Meet with KC on the newsletter. ○ Creating a student email list since not everyone access Facebook or Twitter. • Diversity (Mona Chock) <ul style="list-style-type: none"> ○ Symposium with Yevgeniy Tetyuukhin includes learning objectives and hands on activity; Dean's office providing refreshments. ○ Meet with Beth to develop proficiencies and design a sustainable mission statement. • College Fellowship (Jaret Leong) <ul style="list-style-type: none"> ○ COE colloquium; meeting next week Friday. ○ COE Congress Mtg; 99 attendees on sheet, 150 in attendance; 100% participation on white elephant; donations 245 lbs in canned foods, \$370 monetary donations; and Goodwill donations. 	<p>Jenny Wells will report back</p>

	<ul style="list-style-type: none"> ○ Would like to make donation type drive a tradition for December Congress. ○ COE congress meeting in May; unsure about date. ○ COE open house, possibly with COE marketing team. ● Governance (Jean Johnson) <ul style="list-style-type: none"> ○ Met this week; reviewed suggestions to potential changes to the by-laws and senate; no changes to the charter. ○ Student members should be able to serve on the CCPP committees. ○ Non senator to chair the committees; okay for fellowship and diversity but no other committees ○ Chair should be a voting member and facilitation role. ○ Current process voting chairs and co-chairs satisfactory. ○ One dept elected to have one senator—not acceptable, each dept needs to step up. ○ No vice chair and a real concern; reviewed staff that served as chair; larger academic departments have not served the last 10-15 yrs. ○ Senate chair to bring up at next mtg. ○ Will review the bylaws and charter. 	
	<p>New business</p> <ul style="list-style-type: none"> ● None 	
1:25 pm	Adjournment	