

UHM COE FACULTY SENATE MEETING  
 Friday, February 14, 2014, 12 Noon–2:00 PM  
 LSP 4B

*Present:* Stephanie Buelow (ITE), Baoyan Cheng (EDEF), Judy Daniels (KRS), Hugh Dunn (CRDG), Ernestine Enomoto (EDEA), Linda Furuto (EDCS), Frank Jumawan (COEDSA), Jaret Leong (Fellowship Chair), Grace Lin (ETEC), Min Liu (EDEP), Jessica Miranda (Dean’s Office), Chuck Morgan (KRS), Siobhán Ní Dhonacha (OSAS), Leslie Novosel (SPED), Tara O’Neill (EDCS), Seungoh Paek (ETEC), Sara Podlewski (CDS), Stacey Roberts (EDEA), Mathew Schmidt (SPED), Ellen Spitler (ITE), JoAnn Yuen (CDS), Lois Yamauchi (EDEP)

*Alternates:* Paul Brandon (CRDG)

*Absent:* Kathy Berg (CRDG), Heather DeWoody (CDS), Wendan Li (COEDSA), David Ericson (EDEF)

*Presenters:* None

*Guests:* Truc Nguyen, Ex-officio and past Senate Chair

*Support:* Richard Mizusawa

MINUTES

Time	Item	Action
12:03pm	<p><b>Call to Order</b></p> <p>Approval of January 2014 Meeting Minutes.</p> <ul style="list-style-type: none"> <li>- Change “Grace Lin” to “Senator Lin”</li> <li>- Add that the Teaching Excellence subcommittee chair and names of subcommittee members.</li> </ul> <p>The Senate wishes to acknowledge the efforts of the following Congress members for their service to the subcommittee.</p> <p>Chair: Cecily Ornelles            Members: Patricia Halagao, Tara O’Neill, Jim Skouge, JoAnn Yuen</p>	<p>Chair Yuen</p> <p>Motion to approve minutes by Senator Enomoto with a second by Ni Dnonacha.</p>
	<p><b>Report from the Chair</b></p> <p>DGO survey: met with the DOE and had a thoughtful relationship building meeting. Have since met with ITE and will meet with Curriculum Studies. Sharing the recommendations of the committee, and the DOE had their recommendations. The DOE superintendent is aware of DGO issue. Next, working on an action plan to take to the</p>	<p>Chair Yuen</p>

	<p>Superintendent, and hope to get that completed in March. If your departments would like a summary of findings, please let me know.</p> <p><b>Report from the Co-Chair</b>          Need to elect senators for next year. Bring back to your departments and get names of those who want to be on the senate. For terms not being completed, I look forward to working with you next year. The earlier we receive names, the better to know we have a Senate for next year.</p>	<p>Co-Chair O'Neill</p>
	<p><b>Committee Reports: Curriculum &amp; Program Planning</b></p> <ul style="list-style-type: none"> <li>No updates.</li> </ul>	<p>Senator Roberts</p>
	<p><b>Committee Reports: Personnel</b></p> <ul style="list-style-type: none"> <li>In January, our Personnel Committee brought forth a resolution on special salary adjustments. Sent off to be considered in different departments for feedback. Want to point out the committee wanted to honor the special salary adjustments opportunity we have throughout UHPA contract. Recognize there isn't a consistent and fair process in place in College, resolution deals with that. Also emphasize equity above and beyond other two criteria that fall under special salary adjustments (merit and retention).</li> </ul> <p>EDEP: College committee over department committee, TPRC of the college.</p> <p>Ernestine: wanted to keep TPRC process in place, instead of putting another process in departments.</p> <p>Discussion on resolution.</p> <p>Steph: Within the ITE department, we did not have enough time to look into process on the table. Some things came up, the issue of equity was understandable, but wanting to see some sort of criteria of what are the guidelines for merit. Would not be able to vote on behalf of department, time was an issue and did not really get to talk about the process.</p> <p>We do not really have a current process. As a Senate we can say that criteria is not established from the Senate, but there is still the reality that according to our contracts this is something</p>	<p>Senator Enomoto</p> <p>Senator Enomoto</p> <p>Senator Buelow</p> <p>Senator O'Neill</p>

	<p>we can do. If people do not feel comfortable voting, we do not have to vote, but we need to figure out what we need to make a decision. Hearing that we should set up a process that requests goes to DPC, but they would get information on what to look for equity, for merit pieces decided at a departmental level, and retention - as a Senate, we would outline what equity is what a DPC would be looking for.</p> <p>Suggested a clause that reflects equity only.</p> <p>Wording changes suggestion was made.</p> <p>Going back to committee, re-draft, next Senate meeting, send out re-draft, talk to folks in departments, then take this up again at our Senate Meeting after looking at the rewording.</p> <p>Informational meeting as a suggestion was made. Share with those represented by UHPA. Discussion on clarification of who can apply for special salary.</p>	<p>Senator Schmidt</p> <p>Senator O'Neill</p> <p>Information meeting scheduled for March 7, 1030-1130, CCC</p>
	<p><b>Committee Reports: Budget and Facilities</b></p> <ul style="list-style-type: none"> <li>● Most of the respondents were students rather than faculty. Main things in report</li> <li>● - not enough lighting around facilities and safety issues <ul style="list-style-type: none"> <li>○ follow up survey on what they feel about the new lighting</li> <li>○ Two call boxes installed (near lab school multi-purpose building and by portables/metcalf)</li> </ul> </li> </ul> <p>- request to have security guards present  - discussed presence of someone here</p> <p>Dean also shared that research centers need to lease space because there isn't any more space. Mold issue in CDS building lower campus. Frogs going in, when Dean comes he will talk about it. Water garden, located in lower field by Castle. Kids will use upper field for sports, no more baseball fields.</p> <p>Senator Miranda also added about survey results: the survey was designed intentionally to use for planning of new building. we really as faculty senate can use info when planning, but this provides lot of info of what people would like in new buildings, new projects, what they want in classrooms, facilities, ideas for landscaping, creating spaces for students and faculty in external areas, etc. One important thing we really should use for this. You can quickly gather of what</p>	<p>Senator Novosel</p> <p>(Two page summary <a href="#">report</a>; please do not distribute without Chair Yuen and Dean Young review)</p>

	<p>people really want -- food establishments, what they want in classrooms, etc.</p> <p>There is a new chiller to be installed in Wist Hall during the summer. Flooding in child care center, holding up new construction. Faculty housing: Manoa Neighborhood Board issues, about rezoning, so may now be new education buildings.</p> <p>The restrooms in Wist and Everly are not ADA accessible. ADA regulations, they need to be accessible if they're in a location where a restroom is a place for a primary function. ADA made an amendment said that restrooms do not serve a primary function. This has come about because we have two doctoral students in SPED who are in wheelchairs and one has a service dog. Told him to make a timeline of events. Originally they wanted an electronic door in Wist Hall, original request was in 1990. No one touched it until 2012. Petition to the Chancellor was given, memo received back. An architect came in and got measurements down, 2013 a door was installed. Restroom doors are next issue once in the bathroom. Solution was a beaded curtain/door.</p> <p>Manoa standard is that you provide at least one accessible restroom per building.</p>	
	<p><b>Committee Reports: Student-Faculty Relations</b>          Already have a draft survey, will send to Senate for feedback.</p>	<p>Senator Lin</p>
	<p><b>Committee Reports: Diversity</b></p> <ul style="list-style-type: none"> <li>Starting a book club, Wednesday, CCC 1:00 p.m. -2 p.m. on February 19th. Hopeful this will bring up conversations and interested in joining us, come to our meeting. Book reading is Written in the Sky by Matthew Kaopio.</li> </ul>	<p>Co-Chair O'Neill</p>
	<p><b>Committee Reports: Fellowship</b></p> <ul style="list-style-type: none"> <li>Will keep 5 awards. Asking this Senate for who gets the lifetime achievement award - will gather information and will send to the Senate info about nominees, vote in April. Will need budget for physical awards.</li> </ul>	<p>Senator Leong</p> <p>Motion to set a budget of \$500 for senate awards by Chair Yuen, second by Senator Novosel</p>
	<p><b>Committee Reports: Governance</b>          We took a look at the <a href="#">by-laws</a>, asking for a couple changes for</p>	<p>Truc Nguyen</p>

	this year, changes include selecting senate chair, student voting on Personnel and Governance Committees.	
	<p><b>Message from the Dean</b></p> <p>Highlighted on Semi-Annual Update Presentation:</p> <ul style="list-style-type: none"> <li>● improving P-20 Education <ul style="list-style-type: none"> <li>○ College, Career, and Community Readiness</li> </ul> </li> <li>● COE-HIDOE developing Memorandum of Understanding Concerning Educator Effectiveness</li> <li>● Hokulea World Wide Voyage <ul style="list-style-type: none"> <li>○ COE has adopted the Voyage</li> </ul> </li> <li>● Leadership Development. COE may need to adjust degree offerings to respond to demand.</li> <li>● Continuing National Accreditation efforts, visit scheduled for April.</li> <li>● Everly Hall/Wist Hall air condition remodel is scheduled for Summer. Everly will need to be vacated, Wist will not. Stay tuned for more information and expected dates.</li> <li>● FROGs should be available for Fall 2014. The addition of the 2 FROGs will eliminate 9 parking stalls.</li> </ul>	Dean Young
	<p><b>Message from Manoa Faculty Senate and ACCFSC</b></p> <p>Everyone are members of the Manoa Congress.</p> <p>MAC is rolling out the undergraduate ILOs and have listed them out. Being added to assessment report done by the Assessment Committee. We will be hearing more about this. Graduate ILOs are still in process and being finalized.</p>	Chair Yuen  Senator Roberts
	<p><b>New Business</b></p> <ul style="list-style-type: none"> <li>● No new business.</li> </ul>	
2:05pm	<ul style="list-style-type: none"> <li>● <b>Adjournment</b></li> </ul>	Chair Yuen

Submitted by: Richard Mizusawa, CoE Senate Staff Support  
Reviewed by: