UHM COE FACULTY SENATE MEETING
Friday, February 14, 2014, 12 Noon–2:00 PM
LSP 4B

Present: Stephanie Buelow (ITE), Baoyan Cheng (EDEF), Judy Daniels (KRS), Hugh Dunn (CRDG), Ernestine Enomoto (EDEA), Linda Furuto (EDCS), Frank Jumawan (COEDSA), Jaret Leong (Fellowship Chair), Grace Lin (ETEC), Min Liu (EDEP), Jessica Miranda (Dean’s Office), Chuck Morgan (KRS), Siobhán Ní Dhonacha (OSAS), Leslie Novosel (SPED), Tara O’Neill (EDCS), Seungoh Paek (ETEC), Sara Podlewska (CDS), Stacey Roberts (EDEA), Mathew Schmidt (SPED), Ellen Spitler (ITE), JoAnn Yuen (CDS), Lois Yamauchi (EDEP)

Alternates: Paul Brandon (CRDG)

Absent: Kathy Berg (CRDG), Heather DeWoody (CDS), Wendan Li (COEDSA), David Ericson (EDEF)

Presenters: None

Guests: Truc Nguyen, Ex-officio and past Senate Chair

Support: Richard Mizusawa

MINUTES

<table>
<thead>
<tr>
<th>Time</th>
<th>Item</th>
<th>Action</th>
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<tr>
<td>12:03pm</td>
<td><strong>Call to Order</strong></td>
<td>Chair Yuen</td>
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<td>Approval of January 2014 Meeting Minutes.</td>
<td>Motion to approve minutes by Senator Enomoto with a second by Ní Dhonacha.</td>
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<td>- Change “Grace Lin” to “Senator Lin”</td>
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<td>- Add that the Teaching Excellence subcommittee chair and names of subcommittee members.</td>
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<td>The Senate wishes to acknowledge the efforts of the following Congress members for their service to the subcommittee.</td>
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<td>Chair: Cecily Ornelles</td>
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<td></td>
<td>Members: Patricia Halagao, Tara O’Neill, Jim Skouge, JoAnn Yuen</td>
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|        | **Report from the Chair**                 | Chair Yuen                                  |
|        | DGO survey: met with the DOE and had a thoughtful relationship building meeting. Have since met with ITE and will meet with Curriculum Studies. Sharing the recommendations of the committee, and the DOE had their recommendations. The DOE superintendent is aware of DGO issue. Next, working on an action plan to take to the |                                             |
Superintendent, and hope to get that completed in March. If your departments would like a summary of findings, please let me know.

**Report from the Co-Chair**  
Need to elect senators for next year. Bring back to your departments and get names of those who want to be on the senate. For terms not being completed, I look forward to working with you next year. The earlier we receive names, the better to know we have a Senate for next year.

<table>
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<tr>
<th>Committee Reports: Curriculum &amp; Program Planning</th>
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<td>● No updates.</td>
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<th>Committee Reports: Personnel</th>
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| ● In January, our Personnel Committee brought forth a resolution on special salary adjustments. Sent off to be considered in different departments for feedback. Want to point out the committee wanted to honor the special salary adjustments opportunity we have throughout UHPA contract. Recognize there isn’t a consistent and fair process in place in College, resolution deals with that. Also emphasize equity above and beyond other two criteria that fall under special salary adjustments (merit and retention).  

EDEP: College committee over department committee, TPRC of the college.  

Ernestine: wanted to keep TPRC process in place, instead of putting another process in departments.  

Discussion on resolution.  

Steph: Within the ITE department, we did not have enough time to look into process on the table. Some things came up, the issue of equity was understandable, but wanting to see some sort of criteria of what are the guidelines for merit. Would not be able to vote on behalf of department, time was an issue and did not really get to talk about the process.  

We do not really have a current process. As a Senate we can say that criteria is not established from the Senate, but there is still the reality that according to our contracts this is something |
we can do. If people do not feel comfortable voting, we do not
have to vote, but we need to figure out what we need to make a
decision. Hearing that we should set up a process that requests
goes to DPC, but they would get information on what to look
for equity, for merit pieces decided at a departmental level, and
retention - as a Senate, we would outline what equity is what a
DPC would be looking for.

Suggested a clause that reflects equity only.

Wording changes suggestion was made.

Going back to committee, re-draft, next Senate meeting, send
out re-draft, talk to folks in departments, then take this up
again at our Senate Meeting after looking at the rewording.

Informational meeting as a suggestion was made. Share with
those represented by UHPA. Discussion on clarification of
who can apply for special salary.

Committee Reports: Budget and Facilities

- Most of the respondents were students rather than
  faculty. Main things in report
- - not enough lighting around facilities and safety issues
  - follow up survey on what they feel about the
    new lighting
  - Two call boxes installed (near lab school multi-
    purpose building and by portables/metcalf)
- - request to have security guards present
- - discussed presence of someone here

Dean also shared that research centers need to lease space
because there isn’t any more space. Mold issue in CDS
building lower campus. Frogs going in, when Dean comes he
will talk about it. Water garden, located in lower field by
Castle. Kids will use upper field for sports, no more baseball
fields.

Senator Miranda also added about survey results: the survey
was designed intentionally to use for planning of new building.
we really as faculty senate can use info when planning, but this
provides lot of info of what people would like in new
buildings, new projects, what they want in classrooms,
facilities, ideas for landscaping, creating spaces for students
and faculty in external areas, etc. One important thing we
really should use for this. You can quickly gather of what

Senator Schmidt

Senator O’Neill

Information meeting scheduled for
March 7, 1030-1130, CCC

Senator Novosel

(Two page summary
report; please
do not
distribute
without Chair
Yuen and
Dean Young
review)
people really want -- food establishments, what they want in classrooms, etc.

There is a new chiller to be installed in Wist Hall during the summer. Flooding in child care center, holding up new construction. Faculty housing: Manoa Neighborhood Board issues, about rezoning, so may now be new education buildings.

The restrooms in Wist and Everly are not ADA accessible. ADA regulations, they need to be accessible if they’re in a location where a restroom is a place for a primary function. ADA made an amendment said that restrooms do not serve a primary function. This has come about because we have two doctoral students in SPED who are in wheelchairs and one has a service dog. Told him to make a timeline of events. Originally they wanted an electronic door in Wist Hall, original request was in 1990. No one touched it until 2012. Petition to the Chancellor was given, memo received back. An architect came in and got measurements down, 2013 a door was installed. Restroom doors are next issue once in the bathroom. Solution was a beaded curtain/door.

Manoa standard is that you provide at least one accessible restroom per building.

**Committee Reports: Student-Faculty Relations**

Already have a draft survey, will send to Senate for feedback.

**Senator Lin**

**Committee Reports: Diversity**

- Starting a book club, Wednesday, CCC 1:00 p.m. - 2 p.m. on February 19th. Hopeful this will bring up conversations and interested in joining us, come to our meeting. Book reading is Written in the Sky by Matthew Kaopio.

**Co-Chair O’Neill**

**Committee Reports: Fellowship**

- Will keep 5 awards. Asking this Senate for who gets the lifetime achievement award - will gather information and will send to the Senate info about nominees, vote in April. Will need budget for physical awards.

**Senator Leong**

Motion to set a budget of $500 for senate awards by Chair Yuen, second by Senator Novosel

**Committee Reports: Governance**

We took a look at the by-laws, asking for a couple changes for

**Truc Nguyen**
this year, changes include selecting senate chair, student voting on Personnel and Governance Committees.

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<tr>
<th>Message from the Dean</th>
<th>Dean Young</th>
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<tr>
<td><strong>Highlighted on Semi-Annual Update Presentation:</strong></td>
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<td>● improving P-20 Education</td>
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<td>○ College, Career, and Community Readiness</td>
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<td>● COE-HIDOE developing Memorandum of Understanding Concerning Educator Effectiveness</td>
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<td>● Hokulea World Wide Voyage</td>
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<td>○ COE has adopted the Voyage</td>
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<td>● Leadership Development. COE may need to adjust degree offerings to respond to demand.</td>
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<td>● Continuing National Accreditation efforts, visit scheduled for April.</td>
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<td>● Everly Hall/Wist Hall air condition remodel is scheduled for Summer. Everly will need to be vacated, Wist will not. Stay tuned for more information and expected dates.</td>
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<td>● FROGs should be available for Fall 2014. The addition of the 2 FROGs will eliminate 9 parking stalls.</td>
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<th>Message from Manoa Faculty Senate and ACCFSC</th>
<th>Chair Yuen</th>
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<td>Everyone are members of the Manoa Congress.</td>
<td>Senator Roberts</td>
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<td>MAC is rolling out the undergraduate ILOs and have listed them out. Being added to assessment report done by the Assessment Committee. We will be hearing more about this. Graduate ILOs are still in process and being finalized.</td>
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<th>New Business</th>
<th>Chair Yuen</th>
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<td>● No new business.</td>
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<tr>
<td>2:05pm</td>
<td><strong>Adjournment</strong></td>
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Submitted by: Richard Mizusawa, CoE Senate Staff Support
Reviewed by: