

UHM COE FACULTY SENATE MEETING  
 Friday, April 12, 2013 • 12 Noon–2:00 PM  
 LSP 4B

Present: Mary Chang, Norma Jean Stodden for Jean Johnson, Kathy Berg, Hugh Dunn, Mona Chock, Tara O’Neill, Stephanie Furuta, David Ericson, Clifton Tanabe, Seongah Im, Mike Menchaca, Grace Lin, Brooke Davis, Charles Morgan, Drue Narkon, Truc Nguyen, Jaret Leong, Tom Benjamin

Absent: Stacey Roberts

Support: Marilou Matsuura, Suzi Johnston

Observers (non-voting): None

MINUTES

Time	Item	Action
12:05PM Call to Order	Call to order—Chair Yuen <ul style="list-style-type: none"> <li>• Approval of minutes.</li> <li>• Need to indicate that Tara O’Neill was a stand-in chair.</li> <li>• Correct spelling of Avis Morigawa and employed for 31 years.</li> <li>• List-serv is for all COE Students.</li> <li>• Manoa Faculty Senate—survey was not sent out, need to remove “response was very low.”</li> </ul>	Motion to approve minutes, unanimously approved
12:15 pm	Dean’s Report <ul style="list-style-type: none"> <li>• Set priorities for the year; 5 priorities.</li> <li>• Seizing the opportunity to improve P-20 education.               <ul style="list-style-type: none"> <li>○ Need to be responsible for the work from the teacher’s who graduated from one of our programs.</li> </ul> </li> <li>• Accreditation; national standards, 14 programs approved for 7 years; CORE for Vocational Rehabilitation, KRS athletic training; COE ranked #65 nationally in USNews and World Report for Best Education Schools.</li> <li>• Attracting and keeping high quality personnel               <ul style="list-style-type: none"> <li>○ 10 new positions approved for searches this year.</li> <li>○ Graduate Assistants’ compensation will be rising in the Fall; new salary will be step 8 (\$21k). This</li> </ul> </li> </ul>	

	<p>is supported by Chancellor Apple.</p> <ul style="list-style-type: none"> <li>○ At COE, it will take \$267K to to fund this increase and this will come from grants and intramural funding; we will still be \$97K short and remaining will be coming from the college with Apple’s support.</li> <li>○ This is the only college that doesn’t provide support for doctoral students.</li> <li>○ Reducing the number of graduate students and selecting higher quality candidates.</li> <li>● Increasing funding of research and diversify funding <ul style="list-style-type: none"> <li>○ Grants Office Director, Valerie Shearer (*everyone should get to know her use her services).</li> <li>○ There are potential international funding opportunities on three different fronts.</li> <li>○ —State Department Grant to assist Indonesia to develop 250 Community Colleges where none exist. KCC the lead with UHM/COE; there will initially be a grant for a 6 week design conference for planning; would open future opportunities—faculty, curriculum, etc. development.</li> <li>○ Potential opportunity with Vietnam; David Ericson is working with faculty in Vietnam.</li> <li>○ Papua New Guinea interested in doing a full memorandum of agreement; interested in faculty development and curriculum development. Letter of intent signed.</li> <li>○ Tension in faculty over IRB procedure changes and requirements.</li> <li>○ HODOE approving data access to UHM/COE; very promising resolution; will provide clear flow chart; what kinds of information and how to upload it; will provide training to key people in the college; Valerie Shearer will be one of the point people at COE for this partnership.</li> </ul> </li> <li>● Facilities <ul style="list-style-type: none"> <li>○ Slow progress, just signed lease for warehouse space; will move the bakery and use the space</li> </ul> </li> </ul>	
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	<p>for training individuals with disabilities</p> <ul style="list-style-type: none"> <li>○ New ac in Everly and Wist in the summer (Everly personnel will need to vacate 3-5 weeks)</li> <li>○ New classroom building was zeroed out of Pres. Greenwood’s budget by the state legislature: Ushijima’s architectural firm has been contracted; design of building is in progress; start construction July 2014; \$30 million for 60,00 sq. feet.</li> </ul> <ul style="list-style-type: none"> <li>● Chancellor Tom Apple <ul style="list-style-type: none"> <li>○ “Breath of fresh air.”</li> <li>○ Engaging all the deans to think differently</li> </ul> </li> <li>● Challenges for next year <ul style="list-style-type: none"> <li>○ University will be in the red</li> <li>○ Facilities will be biggest challenge, no movement for decades.</li> <li>○ Securing new hires, 10 openings; 3 of those are Math; doubt that all three Math positions will be filled because of nationwide need; Dean hopes to fill at least one Math position.</li> <li>○ NCATE site visit in the Spring 2014; all should go well except for Standard 6 (facilities)</li> </ul> </li> <li>● Memorandum in P20 education—“teacher warranty program” (name will probably be changed) would provide additional professional development for the estimated 10% of UHM/COE grads who are teaching in their content area for DOE and may need additional support at no cost to student or DOE; not sure how this will look or be implemented, but the door is open for collaboration with DOE for the first time in years; COE could have access to where our grads are teaching and how effective they are, this would provide feedback on our programs; looking at \$3M for training <ul style="list-style-type: none"> <li>○ 56% teacher turnover after 5 years in DOE; even if numbers decrease by 50% would be beneficial</li> <li>○ Drafted MOA between DOE and COE to implement a program that supports educator effectiveness whereby each graduate is assigned a mentor</li> <li>○ HSTA may be ready to partner in training with</li> </ul> </li> </ul>	
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	<p style="text-align: center;">COE</p> <ul style="list-style-type: none"> <li>• Dean’s Council <ul style="list-style-type: none"> <li>○ Dept preparing a flowchart</li> <li>○ Action research—collecting data in own classroom</li> <li>○ Would be responsible for the quality what we submit</li> </ul> </li> </ul> <p>Introduction of Valerie Shearer, CoE Grants Office Director</p> <ul style="list-style-type: none"> <li>• Raise intramural funding in the academic unit and CRDG, Dean’s goal increase funding by 10% each year</li> <li>• Mentoring, locating grants, and increase collaboration between units</li> <li>• Dean wants to mentor new faculty in the grant process to help them with their tenure</li> <li>• Office is in Castle 123</li> <li>• Will assist and guide in submissions of grants on myGrants; will help with budgets since fiscal is busy, will help with submitting packaging;</li> <li>• Has been emailing potential grant proposals</li> </ul>	
1:08 pm	<p>Report from Manoa Faculty Senate—Truc Nguyen</p> <ul style="list-style-type: none"> <li>• Congress Meeting <ul style="list-style-type: none"> <li>○ Faculty housing</li> <li>○ Public/private partnerships; work with private company</li> </ul> </li> <li>• Senate Meeting <ul style="list-style-type: none"> <li>○ Lack of designation emeritus standing</li> <li>○ Free parking</li> <li>○ Policy, but no procedure</li> <li>○ Resolution carried and moving forward</li> <li>○ Resolution on diversity checklist; only used one cultural group (Hawaiian) to specify diversity</li> </ul> </li> <li>• David Ericson <ul style="list-style-type: none"> <li>○ Cost of higher education</li> <li>○ 20% of classes have less than 10 students in undergraduate courses—which includes music,</li> </ul> </li> </ul>	

	<p>COE and ITE classes. The fact is the COE has field placements and supervision, which are intensive, 1on1, which was not taken into account. The VPAA was asked to explain but said there was not enough time to rebutt; unfortunately this gave UHM more bad press</p> <ul style="list-style-type: none"> <li>○ Legislature and UHM; University is required to transfer authority to DAGS (Department of Accounting and General Services) for 2 years on procurement issues, anything over \$25000.</li> <li>○ Legislature is now requiring “reporting line” of UHM general counsel to the Board of Regents instead of the UH President.</li> <li>○ There is talk about returning to the combination position of UH President and UHM Chancellor instead of the costly current two position structure</li> </ul>	
<p>1:33 pm</p>	<ul style="list-style-type: none"> <li>● Curriculum—Stacey Roberts –Absent.</li> <li>● Budget—Jenny Wells, No report.</li> <li>● Personnel—Drue Narkon <ul style="list-style-type: none"> <li>○ April 30<sup>th</sup> achievement recognition for Jim Skouge, Teaching Excellence award</li> <li>○ Merit Pay increase—survey went out, 33 total responses; still developing criteria based on surveys; will have it before May 7<sup>th</sup></li> </ul> </li> <li>● Student-Faculty Relations—Mary Chang <ul style="list-style-type: none"> <li>○ Improving communications; continuing the newsletter</li> <li>○ Place faculty bios on-line</li> <li>○ Colloquiums</li> <li>○ Creating a document for next group</li> </ul> </li> <li>● Diversity—Tara O’Neill <ul style="list-style-type: none"> <li>● Helping with Beth on diversity piece on NCATE report</li> <li>● What we want the committee to look like in long term fashion</li> </ul> </li> </ul> <p>College Fellowship—Jaret Leong</p> <ul style="list-style-type: none"> <li>● Selection committee formed; have many nominations</li> <li>● Blind review on narratives &amp; secret ballot</li> </ul>	

1:44 pm	<ul style="list-style-type: none"> <li>• Congratulation letters went out for nominees</li> <li>• Invitations sent out, please rsvp</li> <li>• Thank Mona Chock for expediting lei process</li> </ul> <p>Governance—Jean Johnson</p> <ul style="list-style-type: none"> <li>• At a conference, in process of revising by-laws</li> </ul> <p>New business—Chair</p> <ul style="list-style-type: none"> <li>• Still without a chair for next year</li> <li>• Need list of new Senators for next year</li> <li>• We are responsible for choosing the chair</li> </ul> <p>On-going business—Truc Nguyen</p> <ul style="list-style-type: none"> <li>• Update on COE website – have 466 files from the discontinued Wiki; and will need to upload and link one by one on to the new COE site; 12 have been uploaded</li> <li>• If anyone wants to help, please let Truc know</li> </ul>	
1:49 pm	Adjournment	