

UHM COE FACULTY SENATE MEETING
 20 Apr 2012 • 12 noon–2:00 PM
 LSP 4B

Present: CDS: Scott Bowditch, Jean Johnson, Norma Jean Stodden; CESA: Stephanie Caoili; CRDG: Helen Au, Kathleen Berg; Thanh Truc Nguyen, Mark Yap, Lori Ward (for Fay Zenigami); EDCS: Stephanie Furuta, Sarah Twomey; EDEF: David Ericson; EDEP: Seongah Im, Rebecca Luning; ETEC: Peter Leong; ITE: Brooke Davis, Frank Walton; KRS: Charles Morgan; OSAS: Tom Benjamin; SPED: Drue Narkon, Linda Oshita, Jenny Wells, Marly Wilson; TDP: Ari Eichelberger (for Paul McKimmy)

Absent: CDS: Leslie Lopez, Tammie Picklesimer, Kelly Roberts, Kiriko Takahashi, JoAnn Yuen; COEDSA: Michael Laughlin; EDCS: Tara O’Neill, Tony Torralba; EDEA: Chris Collins; EDEF: Baoyan Cheng; ETEC: Catherine Fulford; ITE: Fred Birkett, Donna Grace, Joe Zilliox; KRS: Judy Daniels; SPED: Rachelle Reed

Ex-officio (non-voting)/Observers/Guests: Dean’s Office: Jennifer Parks

24 total voting

MINUTES

| Time | Item | Action |
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| 12:13 PM Call to Order | <u>Call to order</u> —Chair Nguyen Chair announced changes to the order of agenda items to push the dean’s report to later in the meeting. Minutes from meeting of 3/9/2012 were approved. | Minutes from 3/9/2012 approved unanimously. |
| 12:17 PM Chair’s Report | <u>Chair’s Report</u> —Chair Nguyen --All Campus Council of Faculty Senate Chairs (ACCFSC) report: Nguyen reported that common course numbering was NOT unanimously approved; there was a concern with a lack of flexibility for faculty in proposing new courses. UHM did approve it. The charge was given to the Faculty Distance Learning (DL) Committee. A disability counselor will be included in all work in the DL committee to ensure disabled access online. It was recommended that the UH System create a boiler plate DL policy that each campus can use to create their own policies. It is a federal requirement that each campus have a DL policy. Other topics of discussion were University Centers to provide services to DL programs/students; administrator salaries; the dissolution of faculty dependent scholarships (page 3 of UHPA contract) due to funding; tuition increases; use of tuition funds to support scholarships to international students; and issues/objections that ACCFSC was not consulted regarding a recent policy letter. As a consequence of the latter issue, ACCFSC now sends a rotating tea of three chairs to all | |

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| | <p>meetings, whether invited or not. Also brought up was a matter of restrictions on faculty access to library resources; access is a matter for campuses to determine and not given by librarians.</p> <p>--UHM Faculty Senate Elections: Results of the college senate elections were announced; the newly elected senators for COE are Stacey Roberts, Jennifer Herring, Xu Di, Scott Robinson, and David Ericson.</p> <p>--Motion for Mahalo Award: Chair Nguyen asked for a motion to have the COE Senate present Christine Sorensen with the gift of an award clock and lei from the faculty and staff of the College of Education at the Congress meeting in May for her service as dean of the college. Motion passed: 23 yes, 1 no, 2 abstentions.</p> | <p>Motion to present mahalo gift to Chris Sorensen passed: 23 yes, 1 no, 2 abstentions.</p> |
| <p>12:30 PM Manoa Faculty Senate Report</p> | <p><u>Manoa Faculty Senate Report</u>—Chair Nguyen and Ericson</p> <p>Topics were presented from the latest Manoa Faculty Senate meeting, including failed motions to ensure Internet access to traveling students so that athletes have access to all majors, request that MFS help create a housing policy to address issues of mismanagement and abuse, MFS resolution that wording of BOR and Executive policies be changed so that specialist faculty not be deprived of opportunity to teach or do research, preference for use of the word “objectives” versus “outcomes” in Institutional Learning Outcomes because the latter absolves students of responsibility, the holdover of the JABSOM >50 FTE proposal, and a partner hire policy resolution that would permit hiring of partners other than spouses.</p> | |
| <p>12:45 PM Standing Committee Reports</p> | <p><u>Standing Committee Reports</u></p> <p><u>Diversity</u>—Twomey Twomey reported on the March 22 and 23 events; the Susan Douglas reception was a success and the workshop very worthwhile. Thank yous were extended to the many people who helped the events.</p> <p><u>Curriculum & Program Planning</u>—Walton Walton reported that the pilot of the CCPM online program went pretty well; use of electronic documents was not difficult to learn. Each year the chair of this committee will have to be trained, and perhaps the members. The committee will meet and make recommendations.</p> <p><u>Personnel</u>—Chair Nguyen for Zilliox Winners of the Excellence in Teaching awards from the college were Peter Leong and Patricia Hidalgo. Zilliox is compiling a procedural document to record the history of the committee workings.</p> | |

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| | <p><u>Budget & Facilities—Wells</u> Money was awarded for UH to move forward on stage one of the site master plan for the COE part of campus. The planning group will be reaching out to get information via a charette planned for May 11; asking two each from the departments and units, the student organizations, University Laboratory School, and the custodian group. A comprehensive study of the site, including traffic patterns, utility infrastructure, existing facilities, trees, and faculty housing will be done. There is also an agreement to construct two “FROG” buildings out by the portables as a feasibility test.</p> <p><u>College Fellowship—Eichelberger</u> An email request for help to set up for the May10th College Congress meeting will be sent out. Event to be in the ULS MPB; all college employees are encouraged to attend. Speaker will be State Schools Superintendent Matayoshi, scheduled for 3:30.</p> | |
| <p>1:23 PM Dean’s Report</p> | <p><u>Dean’s Report—Don Young, Acting Dean</u> Dean Young reported that he had been meeting with chairs doing annual evaluations and in each meeting thanking them for the vote of confidence, which has had a impact on the chancellor and vice chancellor. He announced that it appears he will be named the interim dean.</p> <p>He talked about the upcoming College Congress meeting and the opportunity to have the superintendent talk to us about HIDOE priorities and opportunities for collaboration and support.</p> <p>He reviewed some information on the upcoming charrette where 15 stakeholder groups will talk with Group 70. There will be another opportunity for input in August at an all-faculty meeting and review. This planning is focused on the property and not planning for the buildings themselves.</p> <p>CDS is schedule to move to lower campus in the next 3 months. Buildings 1 and 2 will be vacated; they are scheduled for demolition by the end of the year.</p> <p>Two FROG buildings that were to be put in Volcanoes National Park will be put out near the portables on the COE campus. They are 1300 square feet each, energy efficient, and will likely be used for classrooms.</p> <p>Of the new positions announced this year, 9 were filled and 3 are pending. Any discussion of future initiatives will come in August. “Shared” positions were discussed.</p> | |

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| <p>1:36 PM Standing Committee Reports resumed</p> | <p><u>Standing Committee Reports resumed</u></p> <p><u>Student-Faculty Relations</u>—Bowditch and Torralba Bowditch reported the committee still has not received the complaint that they were expected to handle. Torralba will be putting together a survey.</p> <p><u>Governance</u>—Berg Motion was made by Berg and seconded by Wells to bring to a vote the proposed amendment to the COE Congress and Faculty Senate Charter, which had the first reading at the March meeting of the senate.</p> <p>Proposed Amendment to the COE Congress and Faculty Senate Charter, as revised at the March 9, 2012 meeting of the senate (deleted text in brackets and added text in Italics):</p> <p>Section 1. CONGRESS 2.1 Regular Members. All members of the College of Education classified as faculty, administrative/professional/technical (APT), [or] clerical, <i>or Research Corporation of the University of Hawaii (RCUH)</i> personnel employed with half-time assignments or more in the College of Education Congress. In addition, representatives of specified student organizations shall be regular, voting members (see Composition, <u>3.1</u>).</p> <p>3. SENATE 3.1 Composition. The Senate shall be composed of <i>two (2)</i> elected representatives of each department and division (divisions are defined as CDS, CRDG, institutes not housed within a department or departments, [the Technology and Distance Education Programs,] and the Office of Student Academic Services) of the College of Education, or their designated alternates. In addition, the Chair (or Chair’s designated representative) of the College of Education Student Association (CESA) and <i>of the</i> College of Education Doctoral Students Association (COEDSA) shall be members of the Senate.</p> <p>[By department and division, one representative shall be elected for each eight (8) full-time equivalent (FTE) regular members of the Congress or fraction thereof.]</p> <p>[For split appointments, the FTE count used by the departments and divisions shall be their respective fractions.]</p> <p><i>For purposes of representation in the Senate, the regular members of Congress who are part of the Technology and Distance Education Programs shall be joined with the Department of Educational Technology and those who are part of the Office of the Dean will be joined with the Office of Student Academic Services.</i></p> <p>Only faculty or APT members of the Congress shall be eligible for election to the Senate.</p> <p>[The date for determination of the number of representatives from each department or division for the subsequent academic year shall be 1 January of each year. This number shall remain in effect until the following 1 January determination.]</p> | |
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| <p>2:00 PM Old Business</p> | <p>Old Business</p> <p><u>College Senate Elections—Incoming Chair Yuen</u></p> <p>The election results for each department are to be sent to JoAnn Yuen so that she can announce the new senators at the May 10th College wide meeting</p> <p><u>Workload Policy for Instructional Faculty</u></p> <p>Motion was made to acknowledge and accept the vote by the tenure-line instructional faculty of the College of Education, as described on the meeting agenda; passed 20 yes, 0 no, 1 abstain.</p> <p>[From the meeting agenda: 85 ballots were distributed electronically only to tenure-line instructional faculty members in the COE, with the option to request a paper ballot. Voting began at 9 AM April 2, 2012, and ended at 4 PM April 5, 2012. 53 (62.35%) ballots were returned; 49 in favor (support), 4 not in favor (reject)]</p> <p>Chair Nguyen will forward the document to the dean.</p> | <p>Motion was made to acknowledge and accept the vote by the tenure-line instructional faculty of the College of Education; passed 20 yes, 0 no, 1 abstain.</p> |
| <p>2:06 PM</p> | <p>Adjournment</p> | |

Upcoming Thursday, May 10, 2012, 3–5 pm in MPB—Congress and Senate