

UHM COE FACULTY SENATE MEETING
 10 Feb 2012 • 12 noon–2:00 PM
 LSP 4B

Present: CDS: Scott Bowditch, Jean Johnson, Tammie Picklesimer, Kiriko Takahashi, JoAnn Yuen; CRDG: Helen Au, Kathleen Berg; Thanh Truc Nguyen, Mark Yap, Fay Zenigami (replacement for Don Young); EDCS: Stephanie Furuta, Tara O’Neill, Tony Torralba, Sarah Twomey; EDEA: Chris Collins; EDEF: Baoyan Cheng (replacement for Clifton Tanabe, now on sabbatical), David Ericson; ETEC: Catherine Fulford, Peter Leong; ITE: Jennifer Herring (for Donna Grace), Frank Walton, Joe Zilliox; KRS: Judy Daniels, Charles Morgan; SPED: Drue Narkon, Linda Oshita, Rachele Reed, Jenny Wells; TDP: Paul McKimmy; COEDSA: Michael Laughlin

Absent: CDS: Leslie Lopez, Kelly Roberts, Norma Jean Stodden; EDEP: Seongah Im, Rebecca Luning; ITE: Fred Birkett, Brooke Davis; TBD (replacement for Beth Pateman); OSAS: Tom Benjamin; SPED: Marly Wilson; CESA: Jenna Kamei;

Ex-officio (non-voting)/Observers/Guests: ; Dean’s Office: Jennifer Parks; TDP: Ari Eichelberger; Guests of Diversity Committee: Nazeedah from Islamic Society at University of Hawaii and Cecilia Noble, Program Coordinator of Muslim Societies in Asia and the Pacific

28 total voting

MINUTES

Time	Item	Action
12:05 PM Call to Order	<u>Call to order</u> —Chair Nguyen Minutes from meeting of 1/13/2012 were amended by adding to organizational acronyms the full text names with acronyms in parentheses	Minutes from 1/13/2012 approved as amended.
12:10 PM Dean’s Report	<u>Dean’s Report</u> — Interim Associate Dean for Research and Administration Donald Young for Christine Sorensen Update on dean’s status: Dean Sorensen to return from medical leave on 14 February 2012. Young shared five items. MyGrant: After 16 Feb use of MyGrant will be required for all grant submissions. The program is fully operational but is not intuitive. Supports will be provided from Young’s office (Interim Dean for Research and Administration). For the time being, he will require that our faculty come forward with one hard copy of any proposal; do not upload anything or go beyond the first two buttons. Guidelines will be forthcoming. Buildings: There has been some movement. There was a meeting this week with Facilities. Everly Hall roof is to be replaced. There is both lead and asbestos. There may be electrical outages, to be on weekends and less than 12 hours.	

	<p>One contract is let, and it gives 150 days for completion. Expect that to start in May. Three parking spaces will be assigned to contractors on the lawn (no others are to park there). Also, a new group has been formed for planning of the new COE complex, now 18 months behind schedule because of the delay. Regarding upcoming moves from Bldgs 1 and 2, some renovation may be required in areas that CDS personnel are to move to, so vacating of Building 2 will be delayed. The move could be staged with the renovations, and it may be completed by 1 Sep.</p> <p>Faculty Positions: Of the 13 positions being recruited for, 5 are in initial interview stage; 5 are already in or done with the on-campus visit stage; 2 are in the offer stage; and 1 search has failed and position is being readvertised.</p> <p>Meeting with Hawaii Department of Education (HIDOE): At the request of UH Vice President for Academic Planning & Policy Linda Johnsrud, Young met with HIDOE Superintendent Kathy Matayoshi, Johnsrud, and Executive Director of Hawaii P-20 Partnerships for Education Karen Lee, and Education Policy Advisor to the Governor Tammy Chun to discuss ways that UH College of Education (COE) can help with HIDOE initiatives. Four areas were identified: 1) core to college transition, 2) teacher evaluation system, 3) Common Core Standards implementation (we want to be sure we know the implications for teacher preparation), and 4) creating a forum for communication between K-12 education and higher ed.</p> <p>Legislation: Young thanked those who helped with legislation efforts, particularly House Bill 2706/Senate Bill 7001 that calls for allocating new positions to the college (Hookulaiwi Center for Native Hawaiian and Indigenous Education). Other bills being watched deal with kindergarten and junior kindergarten.</p> <p>Lastly, anything dealing with electronic keys, talk to Paul McKimmy.</p>	
<p>12:21 PM Standing Committee Reports</p>	<p>Agenda item moved up to accommodate guests.</p> <p><u>Standing Committee Reports</u></p> <p><u>Diversity</u>—Twomey</p> <p>Invited guests were introduced by committee chair: Nazeedah from Islamic Society at University of Hawaii and Cecilia Noble, Program Coordinator of Muslim Societies in Asia and the Pacific (MSAP). MSAP, an initiative of the School of Pacific and Asian Studies (SPAS) at UH Manoa, is sponsoring a free workshop for K-12 educators and UH students on 23 March, 9 am to 3 pm at the Korean Studies Auditorium on</p>	

	<p>UHM campus, entitled <i>Teaching About Islam, Religion and the World</i>, with speaker Susan Douglass from Georgetown University Alwaleed bin-Talal Center for Muslim-Christian Understanding (ACMCU).</p> <p>The Diversity Committee requested senate endorsement of the workshop(s) and some funds from the Dean’s Office for a reception to meet and talk with scholar Susan Douglass. Motion to endorse the workshop was made by Betsy Fulford and seconded by Joe Zilliox; motion passed unanimously, no abstentions. Twomey will follow up with the dean on the request to fund a reception. The workshop requires pre-registration and can handle about 100; there were two sessions announced: 23 March at the Korean Studies building and 24 March in Burns Hall. Twomey will help get the word out about the workshop(s) and help with registration.</p> <p>Guests left.</p>	<p>Motion passed.</p>
<p>12:30 PM Manoa Faculty Senate Report</p>	<p>Returned to Agenda.</p> <p><u>Manoa Faculty Senate (MFS) Report</u>—Ericson & Nguyen</p> <p>Ericson reported on a presentation to the MFS by David Hafner, Assistant Vice Chancellor for Campus Services for UH Manoa, expressing despair about the general disrepair of buildings on campus. UHM will have spent our electricity budget by March, so we’ll have to use special funds to pay for power after that. What does this mean going forward? He doesn’t know. The state is looking to float bonds at the present low loan rates to do construction, to rehab Kuykendall Hall, for instance. Looking for “shovel ready” projects.</p> <p>The Committee on Administration and Budget has called for the Vice Chancellor for Research and Graduate Education (BCRGE) Gary Ostrander to step down as interim director of the Pacific Biosciences Research Center (PBRC) and to not shut down the organization. The resolution now goes to the UH administration and the Board of Regents.</p> <p>Nguyen noted that she found a campus map with plans for photovoltaic systems on roofs and parking canopies, but there were none on the COE buildings. Either our roofs are unsuitable or the buildings are on the historical register. She added to the description of Hafner’s presentation that UHM has won engineering and sustainability awards for sharing water systems and that Manoa has more campus than it can afford from an efficiency point of view. She urged senators to shut down power bars and turn out lights over the weekends; she will be sending out an email soon with hints to save energy. The slides from the presentation are posted on the MFS website</p>	

	<p>at the 18 Jan agenda link. One of his slides showed the buildings on campus that return the least tuition dollars: some identified as University Lab School are in error. Everly Hall is also listed high on the “no return” list.</p>	
<p>12:38 PM Standing Committee Reports (continued)</p>	<p><u>Standing Committee Reports (continued)</u></p> <p><u>Diversity (continued)</u>—Twomey A subcommittee will work with Beth Pateman on NCATE Standard 4.</p> <p><u>Curriculum & Program Planning (CCPP)</u>— Walton UHM1 and UHM2 forms will become electronic only. The steps in the process are from department chair to chair of CCPP, who will email to committee members, to chair of senate, then to associate dean. COE is piloting this system (Curriculum Central); training for department chairs, secretaries, committee, and others is on 23 Feb, being planned by Beth Patemen. The idea is to be sure the information turned in is complete; the CCPP can then concentrate more on content. If you are making any changes, contact Pateman to get a user name, etc.</p> <p><u>Personnel</u>—Zilliox Committee chair Zilliox announced the COE nominees for the 2011-12 Teaching Excellence Award: Patricia Halagao and Peter Leong were recommended by the committee review panel to the Dean’s Office. The dean will forward the nominations to the Office of Faculty Development and Academic Support (OFDAS) for the next level of consideration.</p> <p><u>Budget and Facilities</u>—Wells New committee chair Wells referred to the report given earlier by Interim Associate Dean Young.</p> <p><u>Student-Faculty Relations</u>—Bowditch & Torralba The work done on revising the charter of the StarFac will be turned over to the new Interim Associate Dean for Academics Beth Pateman to finalize as needed by the college. Nguyen asked that the two committee chairs please sit down with Pateman to share what they have learned.</p> <p><u>College Fellowship</u>—Eichelberger New committee chair Eichelberger is working on the COE awards for spring. The award clocks this year will be crafted by vocational rehabilitation students working in a program led by CRDG member Neil Scott.</p> <p><u>Governance</u>—Berg The committee continues to explore what a “senatorial” model for the senate would look like.</p>	<p>Ari Eichelberger nominated and approved to fill chair position for College Fellowship Committee.</p>

<p>12:55 PM Chair's Report</p>	<p><u>Chair's Report—Nguyen</u></p> <p>New (Replacement) Senators: Chair Nguyen welcomed two new senators selected to replace Don Young, now interim associate dean and Clifton Tanabe, now on sabbatical. Fay Zenigami from CRDG replaces Young, and Baoyan Chen from EDEF replaces Tanabe. No replacement has been selected yet for Beth Pateman's vacated ITE seat, now interim associate dean.</p> <p><u>ACCFSC</u></p> <p>President Greenwood met with the All Campus Council of Faculty Senate Chairs (ACCFSC) at the last council meeting. There was talk of better articulation among campuses, particularly in terms of course numbering; all mathematics course numbers are the same across all campuses except Manoa. Discussion can be found in minutes posted on the ACCFSC website. There were also issues with distance learning (DL) again: the federal mandate regarding identification of a state agency to which DL students in other states can complain was postponed. In Hawaii, it appears to be the Department of Consumer Affairs. Interestingly, the COE has the most DL and most diverse DL course offerings at UH.</p> <p>The Rainboutique in Ward Warehouse is closing; it has operated in the red for many years. Now there are UH items offered for sale in many other retail outlets.</p> <p>Nguyen asked that the question of whether or not COE could get money returned for DL course fees (DL courses require additional fees) be put on a future ACCFSC meeting agenda.</p>	
<p>1:10 PM Old Business</p>	<p><u>Old Business</u></p> <p><u>Workload policy for I faculty</u></p> <p>Chair Nguyen reported that the dean forwarded a draft policy to the Vice Chancellor for Academic Affairs (VCAA) in answer to his requests to see something. Nguyen met with VCAA, who had two recommendations and a concern regarding the policy: 1) if we want to include the 3:2 workload, we have to include resource sufficiency verbiage; 2) if the workload is at 3:2, then those at 3:2 cannot teach overload because this is a reduction from 4:4; 3) If we hear that across the street our colleagues are carrying 3;2 or 2:2, it is that they have negotiated this; it is <i>not</i> in their workload policy.</p> <p>Subsequently, Nguyen turned to the group that has been working on the workload policy to discuss and work this out, since the dean is on medical leave. She recommended there be a</p>	

	<p>college wide policy and not multiple departmental policies. In the discussion that followed, Ericson said that the Board of Regents (BOR) does not specify teaching load; BOR says 24 credits per year for 9 month faculty. VCAA says this means a 4:4 load for teaching. Fulford noted use of “3:2 workload” that should be “3:2 teaching load”; she suggested using different language, for instance, a “24 credit workload of which 15 credits are generally devoted to teaching activities.”</p> <p>After discussion some text was added regarding the resource sufficiency. The policy needs some work on reworking this. The smaller committee will take this up. (Nguyen will send out the document with its added edits from this meeting.) The eventual policy is to be endorsed by the senate but voted on by the I faculty of the college.</p> <p>VCAA invited comments be shared directly with him—need not go through the dean. He offered to come talk with the COE I faculty. VCAA says this is a shared governance document with the COE dean. He (the VCAA) is not the one to be “pleased”; it has to be the COE I faculty’s workload.</p>	<p>I faculty senators to work with Chair to craft next version of workload policy.</p> <p>Only I faculty to vote on I faculty workload policy.</p>
<p>1:33 PM New Business</p>	<p><u>New Business</u></p> <p><u>Senate 2012-2013 Elections—Yuen</u> Vice Chair Yuen presented a list of the numbers of senators allowed for each department/unit of the college under the current bylaws (one senator for each 8 FTEs and one for any excess over a multiple of 8 using personnel assigned as of January 2012).</p> <p>CDS—8; CRDG—5; EDCS—4; EDEA—1; EDEF—1; EDEP—1; ETEC—1; ITE—6; KRS—2; OSAS—1; SPED—4; TDP—1</p> <p>The list differs somewhat from current counts, so it will be rechecked.</p> <p>A couple of issues were discussed. The TDP is now treated as a separate unit; however, the faculty in TDP are in ETEC. The APTs are not in ETEC, however, so they receive representation under the present rules and would not if TDP had no senators of their own. The Dean’s Office APTs are not represented with a vote; their rep is non-voting. What should be considered is the following: What business is taken up in the senate? Who should be doing it?</p> <p><u>Workload Policy for Specialist Faculty</u></p> <p>The dean initially asked for an S faculty workload policy. The VCAA did not say we need it, but that the COE needs to</p>	

	address the issue of S faculty teaching. There is a policy document for the campus that has a statement that S faculty cannot teach on load. No action was taken.	
1:52 PM	Adjournment	

Upcoming *Meeting schedule for rest of spring 2012*

Friday, Mar 9 12:00 pm in LSP 4B
Friday, Apr 20 12:00 pm in LSP 4B
Thursday, May 10 3–5 pm in MPB—Congress and Senate

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