

UHM COLLEGE OF EDUCATION SENATE MEETING  
Friday, September 08, 2017, 12:00 PM–1:30PM  
LSP 4A

**12:03 Call to Order**

Chair Lisa Uyehara called the meeting to order at 12:03 p.m. on Friday, September 08, 2017 at the University of Hawai'i at Mānoa, College of Education, LSP 4A.

Present (18): Andrea Bartlett (EDCS), Rhonda Black (SPED), Megan Conway (CDS), Sara Cook (SPED), Judy Daniels (KRS), Brent Edwards (EDEF), Ari Eichelberger (LTEC), Frank Jumawan (COESDA), Dean Lodes (CRDG), Jessica Miranda (Dean's Office), Tara O'Neill (ITE), Jennifer Padua (ITE), Kathy Ratliffe (EDEP), Stacey Roberts (EDEA), Amanda Smith (EDCS), Amy Sojot (COEDSA), Christine Sorensen-Irvine (LTEC), Kahunawai Wright (EDEA)

Excused (2): Stephanie Furuta (ITE), Robyn Chun (EDCS), Thanh Truc Nguyen (CDS)

Presenters (0): None

Guests (0): None

Support (1): Marie Guillermo

**12:03 Approval of April 2017 Meeting Minutes**

Senator Miranda moved to approve the minutes of the April 2017 meeting, seconded by Senator Cook. In regard to the Governance committee report, the statement "charters of other faculty governance bodies have to approved by BOR" was requested by Senator Sorensen-Irvine. There being no other corrections, the minutes were approved.

**12:10 Report from the Chair**

In honor of Dr. Ernest "Niki" Libarios, Jr., a moment of silent reflection took place.

Chair Uyehara moved to nominate Co-Chair Black as chair-elect for the 2017-2018 Senate. Senator Lodes moved to approve the nomination, seconded by Senator Cook. With all in favor, the motion was approved to confirm the nomination.

Senator Conway requested for the Senate body to utilize her assistive listening device transmitters to ensure her participation. One will be with the main speaker and the second one will be passed around.

Chair Black reported that each senator should serve on at least one committee. According to the bylaws, all standing committees must be chaired by a faculty senate member. However, committee members are not required to be a senate member. A sign-up sheet was passed around for senators to sign up.

### **12:15 Officers, Co-Chairs, and Standing Committees: Open for Nominations**

Nominations for the COE Senate positions of co-chair, secretary, and chairs of all standing committees and ad-hoc committees. Below were the nominations:

Co-Chair: Truc Nguyen

Secretary: Katherine Ratliffe

Standing Committees:

- Curriculum and Program Planning: Stacey Roberts
- Personnel: Katherine Ratliffe
- Budget and Facilities: Christine Sorensen-Irvine
- Student-Faculty Relations: Sara Cook
- Diversity: Megan Conway
- Fellowship: Vacant
- Governance: Truc Nguyen

Ad-Hoc Committees:

- Day at the Capitol: Jessica Miranda
- Friday Conversations: Ariana Eichelberger

Senator Eichelberger moved to approve the nominations, seconded by Tara O’Niell (alternate for Senator Furuta). With all in favor, the motion was approved.

Chair Black provided additional information on the following committees: The Diversity committee will take charge of the Dauefer Lecture in collaboration with American Studies, who have started a list of speakers during the summer. Considering Dean Young will be retiring in December, the Friday Conversations Ad-Hoc Committee will take charge of what was formerly known as Conversations with the Dean. A speaker has been confirmed for the first Friday Conversations of the academic year Friday, September 29, 2017.

Chair Black shared David Sherrill and Morris Lai’s proposal to have an external art piece placed in front of the College (University Ave.) to commemorate the Hōkūle’a. If it moves forward, a third ad-hoc committee will be established. If you are interested, please contact Chair Black.

Senator Roberts reported that the UH Form 1 must be in the Dean’s Office by Friday, September 22, 2017.

### **12:30 Report from the Mānoa Faculty Senate - Christine Sorensen-Irvine**

Senator Sorensen-Irvine reported that she serves as chair of the MFS and Senator Roberts serves as secretary of the MFS.

**MFS last met in May. Senator Sorensen-Irvine reported the following:**

1. Resolution honoring the 50th anniversary of the KOKUA Program
2. Resolution supporting the proposal for a Master Degree in Landscape Architecture
3. Resolution supporting the proposal for a Doctor of Philosophy Degree (PhD) in Public Health
4. UHM’s Advanced Degree Institutionalized Learning Objectives (ILOs) were approved

5. UHM's Assessment Committee (MAC) has been renamed to Committee on Educational Effectiveness (CEE)
6. Resolution to make recommendations for the revised UH procedures for disclosing and addressing conflicts of interest. MFS testified to the BOR, which resulted in some changes of the policy.
7. In regard to the resolution towards implementation of the UHM Course Evaluation System (CES), MFS approved option C – each department can decide who can see the results as well as what to do with the CES evaluation data. The Committee on Academic Policy and Planning (CAPP) will be dealing with this year's common campus items.
8. MFS had first reading of bylaw changes.
9. The meeting was ended without a vote on a resolution on collegiality.
10. Resolution requested a new Facilities Committee since the old one was disbanded. It was not voted on, however MFS testified about it in the BOR meeting and the Mānoa Campus Physical Plan Committee (MCP) was formed. Senator Sorenson-Irvine is on the MCP. An additional 4-6 faculty members will be put on the committee. If you are interested, you can volunteer through the MFS office through John Kinder ([uhmfs@hawaii.edu](mailto:uhmfs@hawaii.edu)).
11. SEC provided input on ad for the General Education Office (GEO) Director position. SEC is working on an MOU with the VCAA's Office to clarify the roles and responsibilities between General Education Curriculum, GEO, VCAA's Office, and SEC.
12. Discussion on enrollment management. UHM is about 2% down. New activities that were initiated this year include Welina Mānoa (Welcome Week for incoming students) and the Hanai Host Program
13. MFS provided feedback on a gender neutral bathroom policy which was approved
14. MFS participated in the New Faculty Orientation for Mānoa.
15. MFS agenda for the year: external review of General Education Curriculum will take place, continue to advocate for better teaching and research facilities, advocate for a campus Chancellor.

### **12:50 New Business**

To accommodate a larger number of senators in a meeting, Chair Black proposed to find a larger room. The next two meetings will take place in WIST 233. An email will be sent out to survey the senate body's preference for meeting location and time of meetings in Spring 2018. Options include: 1) having meetings in one of the FROGS with the time change of 12:30 to 2:00 p.m. and 2) find another room that will not call for a time change.

Chair Black reported on a new faculty initiative: Minor in Education (MIE). The overall purpose of MIE is to provide undergraduate student with a unique learning opportunity to examine and participate in the profession of teaching without the need to be enrolled in a teacher licensure program. Part of the recruitment efforts are to get classified students from the Arts & Sciences interested in the COE. Upon completion of the MIE, students will be able to successfully serve as substitute teachers in HDOE, understand the complexities of education locally, nationally, and internationally, gain knowledge about systems at different levels in education, and synthesize their knowledge about education and apply it to their chosen major. An MIE does not result in teacher licensure.

Chair Black reported on the status of the COE Dean search. The search is proceeding well and the Search Committee expects to have candidate on-campus visits by the end of September. Senator Roberts reported that UH Form 1 must be in the Dean's Office by Friday, September 22, 2017.

Informational posters of the following were passed around: Goto Sensei, 21st Annual Conference of the Japan-United States Teacher Education Consortium, and "Grow Our Own" Teachers Initiative."

### **1:00 Dean Young's Report**

Dean Young reported on the following:

1. There are three finalists for the COE Dean position. They will be on campus individually during the last week of September and first week of October.
2. Dr. Niki "Ernest" Libarios' service will be on September 30, 2017.
3. Adjustments had been made in OSAS. Denise Nakaoka was appointed as Director and Denise Ibarra as Associate Director. OSAS is now two positions short: Niki's position (Director of the Office of Student Academic Services) and Pohai Shultz's position (Principal Investigator in developing Hawaiian Language for the State). Dean Young has a memo prepared requesting for an emergency addition to the position requests that went out in August.
4. Budget – COE is under a 3% restriction due to the decrease in enrollment at Mānoa, which cuts the budget by \$480,000. There is a continuing Governor's restriction of 10% on general funds. Last year, 5% was forgiven (University received 5% of the 10% restriction back). However, it was kept at the Chancellor level and not seen at the College level. In addition to the budget restrictions, contracts and grants are down, which results to faculty who are on contracts/grants to return to general funds. The return of unanticipated faculty to the college had also impacted general funds. The distribution of RTRF funds is as follows: system takes 25%, Manoa takes 25%, and 50% are returned to the units that generate it. RTRF funds are generally used for travel funds and other special purposes. It is expected for these funds to be lower next year.
5. Facilities – UHS 1 and 2 were not demolished during the summer as planned. Permits have not been received from city and county permitting. The earliest for them to be demolished will be in June of 2018.
6. Dauefer Lecture – COE was presented the opportunity to partner with the UH Better Tomorrow Speaker Series which is operated out of VCAA's Office, in ways to co-sponsor speakers coming in with COE Dauefer Lecture monies. COE has committed to bring in Lani Bunch in February 27th–28th. Bunch is the founding Director of the Smithsonian National Museum of African American History and Culture. He has been asked to do a function with local museum directors and community leaders for the speaker series, a special presentation as a Dauefer lecture on campus, and a lunch meeting with faculty and students. Diversity Committee will take charge.
7. Dean shared the work of COE Faculty at the Annual College Advisory Meeting. The data collected since the last meeting in 2015 was reported and great feedback was returned. There have been meetings every other month with Senator Kidani since November 2016. Senator Kidani acquired \$400,000, which also falls under the Governor's 10% restriction.

The HIDOE has put in \$240,000, which totals the amount of scholarships up to \$600,000. COE is in the final stages of signing a contract with the HIDOE which will transfer the money to COE. This is the first time that there has been state scholarships of any kind and the first time partnering with the HIDOE to target specific teacher candidates. Three populations have been well-defined, which include Hawai'i residents working as HIDOE emergency hires, substituted teachers, and educational assistants who hold bachelor's degree. The is \$600,000 for scholarship stipends only. COE will ask VP Cutshaw for permission to use Carry Forward Funds to cover the start-up cost and cost of instruction. Scholarship recipients are required to teach in the DOE for three years.

8. Kai Media Campaign - The Kai Media Campaign was funded by the President's Office to promote teaching and to change the narrative of education. The idea emerged from the initial meeting with Senator Kidani in November 2016. Kai Media was contracted to do a print campaign (Be a Hero, Be a Teacher), which was widely distributed, as well as a multi-media campaign. Dean Young shared two videos that result from this multi-media campaign. For more information visit: <http://www.beaherobeateacher.com/>
9. Friday Conversations – Hōkūle'a is currently on an Education Voyage visiting all the islands of Hawai'i. Shawn Kana'iaupuni and Miki Tomita have been invited to speak at the first Friday Conversations on Friday, September 29, 2017 to share what the voyage is all about, what the plans are for it, and how COE can engage.

#### **1:46 pm Adjournment**

Next Senate: Friday, October 13, 2017, 12:00–1:30 PM in WIST 233

Submitted by: Marie Guillermo, COE Senate Graduate Assistant