

UHM COLLEGE OF EDUCATION SENATE MEETING
Friday, October 13, 2017, 12:00 PM–1:30PM
WIST 233

12:06 Call to Order

Chair Black called the meeting to order at 12:06 p.m. on Friday, October 13, 2017 at the University of Hawai'i at Mānoa, College of Education, WIST 233.

Present (21): Rhonda Black (SPED), Robyn Chun (EDCS), Megan Conway (CDS), Sara Cook (SPED), Judy Daniels (KRS), Brent Edwards (EDEF), Ariana Eichelberger (LTEC), Reid Kuioka (OSAS), Stephanie Furuta (ITE), Chin Lee (CDS), Dean Lodes (CDRG), Jessica Miranda (Dean's Office), Thanh Truc Nguyen (CRDG), Yukiya Oba (KRS), Jennifer Padua (ITE), Katherine Ratliffe (EDEP), Stacey Roberts (EDEA), Amy Sojot (COEDSA) Christine Sorensen-Irvine (LTEC), Erin Kahunawaika`ala (EDEA)

Excused (0): None

Presenters (0): None

Guests (0): None

Support (1): Marie Guillermo

12:08 Approval of September 2017 Meeting Minutes

Vice Chair Nguyen requested the following changes: Vice Chair Nguyen to be marked excused, Jaret Leong to be removed as chair of Diversity, and the spelling of Tara O'Neill's to be corrected. Senator Sorensen moved to approve the minutes of the September 2017 meeting, seconded by Senator Lodes. With no further corrections, the minutes were approved.

12:09 Report from the Chair

Chair Black reported that Paul McKimmy is looking at other web conferencing platforms aside from Blackboard Collaborate (BBC). Recently, BBC sent a bill to UH to pay for storage space. McKimmy is currently working with BBC and advises faculty to download any needed recordings onto their computers. Links to Zoom and BigBlueButton were sent out to COE as options in case BBC demands too much.

Senator Eichelberger shared that faculty can download BBC recordings 2012 and newer. Recordings done prior to 2012 will have to be done manually. Zoom Pro accounts have been created for all active BBC users. Feedback is welcomed.

Chair Black reported on the item of accessibility. All COE-affiliated websites (i.e. individual faculty, program, project pages, etc.) should go through the COE. Send the link to Senator Eichelberger (ariana@hawaii.edu) or Frank Jumawan (fjumawan@hawaii.edu) to have an accessibility check done.

Chair Black reported on the last Dean's Council meeting. Stephanie Kim of Government Relations of the UH System and Elmer Kaai of Government Relations of Mānoa presented and urged faculty to notify their Dean and the Government Relations Office if they are involved in writing a bill or resolution to make sure that they are involved throughout the legislative process.

Chair Black reported on the last ACC-FCS meeting. There was a discussion on administration overstepping into areas that are the purview of faculty. Members highlighted a section from the BOR policy:

“The faculty has primary responsibility for such fundamental academic areas as curriculum content, subject matter, and methods of instruction and research. On these matters the power of review and concurrence or final decision lodged in the board or delegated to administration officers should be exercised adversely only in exceptional circumstances and for reasons communicated to the faculty.”

Many members agreed to inform their faculty of such events. UH Hawai'i Community College crafted a resolution that administration honor the policy.

12:39 Reports from Officers Standing and Ad-Hoc Committees

- Vice Chair
No report.

- Secretary
No report.

- Curriculum & Program Planning
Senator Roberts reported on the committee's last meeting. The following proposals were looked at:
 - 1) ITE 600 – 1-credit Mandatory Program Seminar Summer course for the MEDT Program that focuses on access tools and skills for teaching online. The 2-day course requires attendance and participation in all activities. More than 30 minutes cannot be missed. The committee voted unanimously to approve the course.
 - 2) SPED 402 – Writing for Education Professionals. It is a 3-credit course. The committee requested further information and resubmission of the proposal.In addition, an authorization to plan for a Curriculum Studies Graduate Certificate in Sustainability and Resilience was looked at. Senator Roberts moved to approved ITE 600, seconded by Chair Black. With all in favor, the course was approved.

- Personnel
Senator Ratliffe reminded the Senate body that the nominations for the Excellence in Teaching Awards are due October 23rd. The awards include the BOR Medal for Excellence in Teaching, Francis Davis Award for Excellence in Undergraduate Teaching, and Chancellor's Citation for Meritorious Teaching. The Dean's Office will notify those who have been nominated.

12:46 Dean Young's Report – Interim Associate Dean Beth Pateman

Interim Associate Dean Beth Pateman opened up the floor for any questions. She reported that the Search Advisory Committee met with the Vice Chancellor.

Vice Chair Nguyen shared that any last comments must be submitted to any member of the Search Advisory Committee by 2:30 p.m. today.

12:55 Reports from Officers Standing and Ad-Hoc Committees (cont.)

- **Budget & Facilities**

Budget and Facilities met and looked over the report that was given to the BOR in September. Senator Sorensen-Irvine reported that the committee had concerns on the following:

- The next accreditation visit will be in 2021. There has been no forward movement since the last accreditation visit.
- For three years now, faculty do not have adequate teaching facilities for science, childhood, art, etc.
- David Lassner's comment about the COE not needing to be co-located with the University Lab School.

Given the above situations, the committee came up with recommendations including faculty testimonies to the BOR, to invite David Lassner and Jan Gouveia to speak with COE faculty, and to encourage committee members and Senate body to have open discussion with their faculty. Chair Black mentioned another concern in regard to the Campus Town Proposal, which COE faculty believes it to be contrary to the agreed upon master plan developed by Group 70. Senator Sorensen-Irvine encourages faculty to submit a testimony to BOR@hawaii.edu. Testimonies must be submitted up to 24 hours in advance of the meeting, which is next Thursday, October 19 at 10:30 a.m. If testifying in person, faculty must be present to sign-up 15 minutes prior to the meeting.

- **Student-Faculty Relations**

Senator Cook reported that the committee explored ideas on possible activities and events such as the Student-Faculty Research Night that will be held in the Spring. The committee is actively finding ways to collaborate with others (i.e. OSAS, DOE, etc.) in activities and events that relate to retention and admission. There was also discussion on looking into issues that COEDSA and CESA might want to bring up to faculty. The next meeting will be in early November.

Vice Chair Nguyen recommended that the committee support honor societies such as Phi Delta Kappa and Pi Lamda Theta.

- **Diversity**

Senator Conway reported that the committee will be meeting on Tuesday, October 17th. The committee is moving forward with the planning and preparation of the Conference of Education on Social Justice (December 1-3, 2017) and the Lonnie Bunch Daefer Lecture (February 27-28, 2018). The finer details of each event are still in negotiation.

- Fellowship
Chair Black reported that the committee chair position is vacant. It does not need to be filled by a Senator. The major task is to plan and prepare for the Fall 2017 Congress Meeting, which will be on Friday, December 08, 2017, from 3:00 to 5:00 p.m. at the University Laboratory School Multipurpose Building. Chair Black will send out a call to the Congress for the committee to convene.
- Governance
Vice Chair Nguyen reported on the committee's proposal of two items that require no vote and three items that do require a vote at the November 17, 2017 COE Senate Meeting.

The following proposed non-substantive changes were voted by the committee:

The first non-substantive change is in lines 101-102 (3.5 Terms of Office), which currently read “Where two or more Senators represent a single College unit their periods of service shall be staggered so that about one-half of the unit's representatives are holdover Senators.” Proposal is to change to read “The periods of service of the two Senators that represent a single College unit shall be staggered so that in any given school year one of the unit's representatives will be new and the other will be a holdover.”

The second non-substantive change is in lines 105-107 (3.6 Election of Senators), which currently read “Prior to 1 February of each year, the Vice-chair shall inform each department and division in the College of the number of Senate seats allocated to that unit, of the vacancies that need to be filled, and of the names of holdover Senators.” Proposal is to delete the words “of the number of Senate seats allocated to that unit,” so that the resulting clause will read “Prior to 1 February of each year, the Vice-chair shall inform each department and division in the College of the vacancies that need to be filled, and of the names of holdover Senators.”

The following changes on the COE Congress and Senate Bylaws have been suggested by the committee and must be voted upon by the Senate:

The first motion is to add the following language to 1.3 Voting as follows: “Only senators who are faculty members will be eligible to vote on issues of academic policy as defined in the College of Education Congress and Senate Charter, Sec. 1.”

The second motion is to modify language to 3.6 Election of Senators. Lines 116–118 currently read “Faculty and APT members of the Congress are eligible to serve as Senators after completing their first year of service in the College, but are encouraged to serve as members of Senate committees during their first year of service.” The proposed change will read: “Faculty, APT, and RCUH members of the Congress are eligible to serve as Senators after completing their first year of service in the College, but are encouraged to serve as members of Senate committees during their first year of service.”

The third and final motion is to add language to 3.6 Election of Senators as follows: “Of the two senators representing a single college unit, at least one senator shall be a member of faculty and it is strongly recommended that one should be a senior (more than 5 years of employment) member of congress.”

Vice Chair Nguyen clarified that Congress makes the final vote on any changes to the Bylaws. The Senate will have to vote on the changes for them to move forward to the Congress.

- Day at the Capitol
Senator Miranda reported that Education Week will be from March 19-23, 2017. Senator Kidani’s aid suggested that committee should look into one day between March 20th-23rd. The committee is making progress however the date and room cannot be confirmed until the start of the 2018 Legislative session.
- Friday Conversations
Senator Eichelberger reported that the committee has the next Friday Conversations mapped out.

Chair Black shared that the last Friday Conversation with Shawn Kanaiaupuni from Kamehameha Schools Bishop Estate (Education Support) went well. The next Friday Conversations will be on Friday, October 27th. Amber Makaiau and Chad Miller will be presenting on Philosophy for Children (P4C) and the Uehiro Academy. Students and teachers of P4C schools will be in attendance.

The committee discussed ideas on securing art that will keep the momentum going in regard of the Hōkūle‘a’s worldwide voyage and Promise to the Children. Andrea Bartlett is looking into details of getting permission. The committee talked about art that could be relocated if necessary. Ideas included displayed images and light, virtual reality, etc. However, the committee has decided against art.

The committee sponsored the talk by Astronaut Fincke, which was not well-attended. Chair Black encouraged the body to put efforts in getting people involved.

Chair Black opened up discussion about starting Friday Conversations at 3:30 p.m. instead of 4:00 p.m.

1:35 Report from the Mānoa Faculty Senate - Christine Sorensen-Irvine

Senator Sorensen-Irvine reported on the following:

There is a search for the General Education Office Director. There will be an open session for faculty sometime next month to hear that person speak about general education. An external evaluation on general education curriculum will be done sometime in Spring.

The CES questions must be developed this year. There are three levels including the campus-, college-, and department-level. Campus-wide questions have yet to be determined. Senator

Sorensen-Irvine encouraged the Senate to begin thinking about department questions.

There are still concerns about the revised Conflict of Interest Policy and is currently being looked at by all committees.

Two new policies were sent. The first is to do with intellectual property, which is being reviewed by subcommittees. UHPA has also taken it as an issue. The second policy is related to minors, which is expected to be looked at by UHPA as well.

There are new policies coming down from system.

The next MFS meeting will be on Wednesday, October 18, 2017 from 3:00 to 4:00 p.m. at ARCH 205. The Congress will follow and begin at 4:00 p.m. Vice Chancellor Bruno has asked to have conversation with the faculty.

There will be a presentation on the issue of intellectual property and the first amendment on Wednesday, October 24th at KUY 106, from 10:00 to 11:00 a.m.

1:46 New Business

No new business.

1:51 pm Adjournment

Next Senate: Friday, November 17, 2017, 12:00–1:30 PM in WIST 233

Submitted by: Marie Guillermo, COE Senate Graduate Assistant