

UHM COLLEGE OF EDUCATION SENATE MEETING

Friday, March, 10, 2017, 12:00–2:00 PM

LSP 4B

12:01 Call to Order

Chair Lisa Uyehara called the meeting to order at 12:01 p.m. on Friday, March 10, 2017 at the University of Hawai‘i at Mānoa, College of Education, LSP 4B.

Present (18): Helen Au (CRDG) – alt. for Lori Ward, Nezia Azmi (Dean’s Office) – alt. for Jessica Miranda, Rhonda Black (SPED), Kimo Cashman (EDCS), Lauren Collins (SPED), Charlotte Frambaugh-Kritzer (ITE), Rayna Fujii (ITE), Reid Kuioka (OSAS), Jaret Leong (CRDG), Dean Lodes (CRDG), Yukiya Oba (KRS), Katherine Ratliffe (EDEP), Nicole Reyes (EDEA), Stacey Roberts (EDEA), Amanda Smith (EDCS), Amy Sojot (COEDSA), Christine Sorensen-Irvine (LTEC), Lisa Uyehara (CDS)

Excused (5): Kaveh Abhari (CDS), Brent Edwards (EDEF), Frank Jumawan (COEDSA), Jessica Miranda (Dean’s Office), Le Ha Phan (EDEF)

Guest Presenter (1): Michael S. Bruno, Interim Vice Chancellor of Academic Affairs

12:03 Discussion on Student Retention – VC Michael S. Bruno

VC Bruno clarified that there is no overall 5% budget cut. For the purpose of graduate assistant appointments, VC Bruno and David Lassner proposed that departments plan for 95% of what is current. Traditionally, data analytics around student applications and acceptances have not been done. To address this, weekly updates will begin next week.

VC Bruno reported on the challenges that UHM is facing and the proactive steps that are being taken to address those challenges. The campus’ current organizational culture results in low enrollments and calls for reorganization in a few areas, including student recruitment, student retention, and student life.

Over the last three years, data and modeling that examined the current pool of first-year students have identified 300 students who are most at-risk of leaving UHM. At-risk students tend to be non-residents, most of whom are undecided, Biology majors from California, and Marine Biology students from Colorado. The data emphasized the importance of creating a sense of belonging for students in their program and on campus and the importance of faculty involvement. The following are current efforts that address student retention:

- 1) The identified at-risk students received a signed letter from President David Lassner which enclosed the benefits of graduating from college and a small scholarship in the event they register in Fall and Spring. There have been positive responses.

- 2) To move first-year students from undecided to declared, the first-year curriculum was changed to include a course that would provide undecided students an idea of each discipline.
- 3) The initial introduction to the campus highly impacts the retention students. The current New Student Orientation (NSO) is in consideration to be reconstructed so that incoming non-resident students have the opportunity to meet local students and be exposed to UHM's colleges and their enrolled students. VC Bruno mentioned that there is an on-going discussion with David Lassner on reinstating UHM's convocation.
- 4) GradesFirst is a web-based student performance monitoring system that has been useful for faculty. There has been participation rates of 60% and it has assisted faculty in tracking their students.

Financial reasons are the number one factor that influences a student's choice to accept an offer and/or leave. With a focus on scholarships, the following are current efforts that address student retainment:

- 1) An unused \$500,000 in scholarships for undergraduate international students has been transferred to Admissions and will be distributed as merit scholarships to international applicants who have been accepted.
- 2) There is an unused 300 to 500 million dollars in foundation scholarships. There is a push for Admissions to have a full-time position whose duty is to package scholarships to students.
- 3) A college or university's website will most likely provide students and families their first impressions. UHM's admissions website has been revamped by Dan Meisenzahl. UHM's main website will also be revamped.

Any ideas in regard to student retention, student recruitment, and student life should be emailed to VC Bruno.

12:29 Dean's Report – Dean Donald B. Young

Dean Young acknowledged the efforts of UHM in student recruitment and retention, but emphasized that COE has been doing recruiting and retaining on their own. Dean Young applauds the successful efforts of OSAS and Janet Kim.

Legislative Report – The Concussion Bill has been moving successfully through committees. Under the leadership of Nathan Murata of KRS, the bill is a continuation of a legislatively-funded project that focuses on concussion education awareness and prevention. The final rendition of SB 1188 proposed that 50% tuition stipend will be provided for all teacher candidates. Although the bill did not make it, Senator Kidani intends to get the appropriation in the budget bill and if that's not successful, she will try to the same in the conference committee

in May. Since this year is the first year of a 2-year biennium, the bill can be activated again next year.

There have been multiple meetings on student recruitment and retention. One notion that came out of these meetings is that UHM could do a lot more if programs were provided through distance learning. It was reported that distance learning at UHM is less than of those on other campuses. COE is doing well with over 200 courses available online and 13 programs/certificates online, most of which are hybrid.

In the last 6 weeks, conversations have been circulating early college courses. High school students have the opportunity to take four credit university courses, primarily this has occurred through the CCs. The current problem is that UHM does not have a mechanism to enroll and provide credits to high school students. Denise Konan, Dean of Social Sciences, is taking lead at Mānoa in creating Mānoa Academy, which will create a way to get high school students conditionally admitted to UHM, be able to have the course on their high school campus, and provide them with UHM credit for the course. SPED 201 and other courses would be ideal courses that could be offered by COE. If departments have courses they see fit for early college, contact Beth Pateman. Courses should be a lower level that fall under education, but also count for students' general core.

Preliminary enrollment numbers are up for COE.

12:45 Approval of February 2017 Meeting Minutes

Senator Ratliff moved to approved the minutes of February 2017 meeting, seconded by Senator Frambaugh-Kritzer. There being no corrections the minutes were approved.

12:45 Report from the Chair – Lisa Uyehara

Chair Uyehara reported on the last ACC-FCS Meeting. Along with VP Risa Dickson, VC Bruno, and David Lassner, physics and math researchers were present. As a result, the CES will be on hold and will not roll out as originally planned in Fall 2017, until faculty concerns are addressed. Senator Soresnsen-Irvine added that the MFS will determine campus-level questions, not the VCAA's office.

Departments should have hosted their senator elections for 2017-2018 COE Senate by Wednesday, March 1st. Senators are to email Marie Guillermo (mariegui@hawaii.edu) their department's elected senators and alternates.

If you are an elected senator and will be absent for the COE Senate next meeting, let your alternate(s) know that they need to be present.

April's Conversation with the Dean has been moved to Friday, April 21st because of the AERA conference. Dean Young has provided the Mālama Honua Summit Ad-Hoc Committee a venue to push the Mālama Honua Summit Exhibition at the Hawai'i Convention Center. It will be from June 18 to June 20th.

Chair Uyehara encouraged the senate body to support Best Buddies Team UHM by participating in the walk, volunteering at the walk and/or donating. Vice Chair Rhonda shared that this is the first year for Best Buddies Hawai'i to have a college chapter. There are currently 10 college students who are paired with young adults who have intellectual and/or developmental disabilities. The chapter engages in one activity each month and 1-on-1 activities once a week. Vice Chair Rhonda set a goal to raise \$2,500 for the Best Buddies Friendship Walk.

12:55 Reports from Officers Standing Committees

- Vice Chair – Rhonda Black
No report.

- Secretary – Kathy Ratliffe
No report.

- Curriculum & Program Planning – Stacey Roberts
CCPP met and reviewed the following proposals for certificates and courses:
EDEF proposed a college endorsed Master and PhD Specializations and a college endorsed undergraduate certificate. The department has more than enough faculty and will be using existing courses. EDCS proposed a certificate in Ethnomathematics. There is a great deal of interest and there are existing courses and faculty resource. EDCS also proposed course 627 (Teaching and Learning with Art Objects and Museums). Andrea Bartlett, chair of EDCS, spoke on the course and shared there is great interest. CDS proposed two courses: DS 675 (1 course with 3 specializations – 675B: Science, 675C: Technology, and 675D: Science) and DS 680 (History of Disability Studies). Former instructor of DS 680 will be retiring and Megan Conway has agreed to teach it. All were unanimously approved by CCPP. Senator Roberts moved to approve the proposals, seconded by Vice Chair Black. The proposals were approved.

- Personnel – Kathy Ratliffe, Charlotte Frambaugh-Kritzer
No report.

- Budget and Facilities – Christine Sorensen-Irvine
Due to permit conflicts, the anticipated start date for the COE project is Tuesday, August

1st. It will begin with the demolition of building 1 and 2 and the installation of three fire hydrants. Senator Sorensen-Irvine and the Dean have made a couple of requests to Brandon Choy including temporary parking on building 1 footprint. The planning office cannot approve the request, so the Dean will ask Jan Gouivea. The plan will be available in the Dean's office. COE electricity is still not on the university electric grid and will not be corrected. Two trees will be removed.

- Student-Faculty Relations – Lauren Collins

Vice Chair Black confirmed that the committees event will be on Thursday, April 6th from 5:00 to 7:00 p.m. at the Andrew W.S. In CCC. The event will follow a round table format. Graduate students will have the opportunity to interact with faculty and to learn about their work and the work of their colleagues. Senators should contact department members who may be interested to be there.

- Diversity

No report.

- Fellowship – Jaret Leong

Call for nominations will close on Friday, March 31st. Senator Leong encouraged nominations to be sent for the Innovations and Transformation Award and the Exceptional Research Award as they are always low in nominees.

- Governance – Jaret Leong

The committee has met twice with discussions on where the bylaws are located and what changes need to be made. Truc and Lori will search for the missing archives that were lost a few years ago to make sure there is a centralized location for them. Following the committee's next meeting, there will be a vote on the changes and will be brought forth to the COE Senate.

- Day at the Capitol Ad-Hoc Committee – Rhonda Black, Jessica Miranda

Vice Chair Black confirmed that COE will be present at the Capitol's Education Week on Thursday, March 23rd, from 9:00 to 12:00 noon. The departments and RIO that will be represented include: OSAS, CESA, EDD, CDRG, Janet Kim, CDS, KRS, EDEA, and HESA. Although three stations will be reserved for teacher preparation, the focus of COE's presence at the event is to highlight that COE does more than teacher preparation. Adam Tanners will lead graduate programs and Senator Kuioka (OSAS) will lead undergraduate programs.

- Mālama Honua Ad-Hoc Committee – Lisa Uyehara, Dean Lodes

The Mālama Honua Summit will be at the Hawai‘i Convention Center from Sunday, June 18th to Tuesday, June 20th. A total of 15 proposals have been accepted by the committee and will be presented at the summit. Dean Lodes received a SEED Grant at \$1,000 to help reimburse CDRG who is taking lead on creating the database for the stories. 20,000 people are expected to attend the arrival of Hōkūle‘a at Magic Island and PVS will retrieve “stories” from the audience, which will then be added as leaves to the kukui tree visual by DCDC. The collected ”stories” will be a teaching tool for the future. Researchers, professors, and students can go into the database to help them in their research, teaching practices, and for other purposes. The committee encouraged senators to invite colleagues and students of their department to attend the summit. The committee also asked for volunteers to be at the front table to greet people as they enter the COE area. Two-hour slots on any of the three days are suggested with at least two people for each slot. Students are also welcomed to volunteer.

1:29 Report from Mānoa Faculty Senate – Christine Sorensen-Irvine

The Graduate Council last met last month. Senator Sorenson Irvine reported the following:

- 1) The Graduate Council sent out letters to international students addressing issues of the Executive Order on Travel Ban to U.S. citizens of 7 designated countries. Students affected by the executive order are advised to not leave the country and will be supported.
- 2) Parameters of the proposed bachelor’s to master’s pathway are still being worked on and should be voted on during the next Graduate Council meeting.
- 3) If you would like to review the Intellectual Property Proposal, contact Senator Sorensen Irvine. The newest offer is that the 1% one-time bonus will not go to base.
- 4) Find your department’s UHPA representative here:
<https://www.uhpa.org/about-uhpa/uhpa-committees/faculty-representative-directory/>

The next MFS meeting will be next Wednesday, March 15, 2017. The following will be discussed:

- 1) Resolution in support of undergraduate research involvement.
- 2) Approval of student housing reorganization.
- 3) OVPI reorganization – proposal that they are okay with reservations.
- 4) Communications, PR, groundskeeping, facilities, planning, and part of HR have moved to system.
- 5) The Campus Facilities Planning Board has officially dissolved. Jan Gouviea will meet quarterly with the deans, but faculty will have no input into campus planning.
- 6) The candidate that was offered the Chancellor position declined. MFS was given a one-day notice by David Lassner that he was to appoint himself as Interim Chancellor for the next two years. MFS strongly opposed, three BOR regents opposed, and nine regents approved. The SEC sent out a survey to faculty in regard of David Lassner’s

re-appointment as Chancellor. There were 548 responses that were equally distributed among non-tenure track, tenure track, and tenured and among “how long have you been here” faculty groups. The results will be publicly presented at the meeting. The purpose is to assess what the faculty think and to see what actions can be taken.

1:45 New Business

Upcoming events:

Saturday, March 11, 2017 – Best Buddies

Wednesday, March 15, 2017 – Congress Meeting, 4:00-5:00 p.m. at Arch. Auditorium, UH MM

Thursday, March 23, 2017 – Day at the Capitol, 9:00-12:00 noon at Capitol

Friday, March 24, 2017 – Conversations with the Dean, 4:00-5:30 p.m at CCC, Wist Hall, UHM

April 6, 2017 – Student Faculty Relations Activity, 5:00-7:00 p.m. at CCC, Wist Hall, UHM

Friday, April 21, 2017 – COE Senate Meeting, Conversations with the Dean

Friday, May 5, 2017 – Spring 2017 Congress Meeting

Sunday, June 18-Tuesday, June 20, 2017 – Mālama Honua Summit

1:55 Adjournment

Next Senate: Friday, April 21, 2017, 12:00 to 1:30 p.m.