

UHM COLLEGE OF EDUCATION SENATE MEETING  
 Friday, November 16, 2018, 12:00 PM–2:00 PM  
 Wist Hall 233

MINUTES

Present (17): Susan Saka (CRDG), Joanna Philippoff (CRDG), JoAnn Yuen (CDS), Jerrick Feliciano (CDS), Eōmailani Kukahiko (EDCS), Stephanie Furuta (ITE), Jennifer Padua (ITE), Kelle Murphy (KRS), Rhonda Black (SPED), Derek Taira (EDEF), Lois Yamauchi (EDEP), Jennifer Parks (Dean’s Office), Reid Kuioka (OSAS), Christine Sorensen-Irvine (LTEC), Ariana Eichelberger (LTEC), Amy Sojot (COEDSA), Truc Nguyen (Chair)

Excused (6): Stacey Roberts (EDEA), Erin Kahunawaika’ala Wright (EDEA), Min Liu (EDEP), Robyn Chun (EDCS), Sara Cook (SPED), Judy Daniels (KRS),

Absent (2): Brent Edwards (EDEF), Kayla Ueshiro (CESA)

Guest (1): Nathan Murata, College of Education Dean

Support (1): Vera Blalock Glushenko

| Time  | Item   | Action   |
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| 12:07 | I. Call to Order   | 12:07 pm meeting called to order by Chair Nguyen   |
| 12:07 | II. Approval of Minutes from October 5, 2018 meeting ( <a href="#">DOC</a> )   | Motion by Senator Yamauchi and seconded by Senator Eichelberger to approve minutes. 17 ayes in favor, 0 abstentions, 0 nays. Motion carried by acclamation. Senate Assistant Glushenko will post approved minutes to the public website. |
| 12:10 | III. Report from the Secretary-Treasurer<br>Student-Faculty Relations committee spent \$96.63 for Friday Conversation in October. Remaining balance in their budget is \$303.37. |  |

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| 12:15 | <p>IV. Report from the Chair</p> <p>A. Issue with attachments in Google documents when sending to a group list. Created a work around using a tiny.url document. Results COE Mānoa Faculty Senate Online Election (<a href="#">PDF Memo</a>). Have a full slate of COE Senators for Manoa Faculty Senate. Lori Fulton and Kimo Cashman were elected.</p> <p>B. Congress Meeting dates:</p> <ol style="list-style-type: none"> <li>i. Friday, December 7, 2018 at 3:00-5:00 p.m.</li> <li>ii. Friday, April 26, 2019 at 3:00-5:00 p.m.</li> </ol> <p>C. Mānoa Faculty Senate</p> <ol style="list-style-type: none"> <li>i. Motion Endorsing with Reservations (on the policy issues) the Proposed Reorganization of the UH Office of Human Resources located on the Manoa Faculty website.</li> <li>ii. Motion Endorsing the Proposed Reorganization of the UH Office of Fire Safety and Other Offices</li> <li>iii. Resolution Raising Serious Concerns about the Proposed Parking Rate Increase by the Office of Commuter Services</li> <li>iv. Reorg of VCAA-Approved minor reorganization in Vice Chancellor for Academic Affairs (VCAA) office. Reassigned the secretary.</li> <li>v. Several resolutions passed approving degrees and certificates from business and geography. Undergraduate certificate in Geospatial Information Systems.</li> <li>vi. Master of Science in Finance,</li> <li>vii. Master of Science in Information Systems,</li> <li>viii. Master of Science in Marketing Management.</li> <li>ix. Approved resolution regarding third party vendors: Learning Data Privacy Principles and Practices. Slides located here:<br/><a href="https://docs.google.com/presentation/d/1-n_8MhcQatH2l89tPNUPgV1hGZv0CF9NNaqwV26MIgg/edit#slide=id.g35f391192_00">https://docs.google.com/presentation/d/1-n_8MhcQatH2l89tPNUPgV1hGZv0CF9NNaqwV26MIgg/edit#slide=id.g35f391192_00</a></li> <li>x. Approved motion to move General Education Office from VCAA to Undergraduate Education.</li> </ol> <p>D. ACCFSC (Kelle Murphy)</p> <ol style="list-style-type: none"> <li>i. OER discussion: cost versus quality/intellectual integrity. Discussed convening Senator Kahele had in October. First bill was to mandate faculty to use only OER resources. ASUH and GSO went to Senators and complained about costs. Paul McKimmy and Lori ward attending October meeting and agreed a task force could be convened. Senator Kahele is chair of Higher Education</li> </ol> | <p>D. Chair Nguyen motion to invite Senator Kahele to speak at December Congress meeting approved. Seconded by Senator Yamauchi. All in favor motion carried by acclamation.</p> |
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|       | <p>Committee and is graduate of COE. Possible invitation to talk to COE Congress.</p> <p>ii. Committee on research ethics from the office of compliance - Senator Murphy volunteered to be a member of the research ethics committee. Name was to come to COE Senate for confirmation. Recommended new policies be developed.</p> <p>iii. Board of Regents suggestions.</p> <ol style="list-style-type: none"> <li>1. Issues to raise with potential candidates,</li> <li>2. issues with the 3 regents whose terms are expiring (Portnoy, Yuen, Putnam), and anything else they deem relevant.</li> <li>3. Professor Emeritus Tom Ramsey sits on the committee that vets names for new regents. Can provide feedback to Tom. Emails went out to all Faculty Senators.</li> </ol>   |  |
| 12:27 | <p>V. Report from the Dean</p> <ol style="list-style-type: none"> <li>A. Congratulations to Senator Eōmailani Kukahiko on being named Everly Scholar.</li> <li>B. Thanks for patience on parking. Have not been successful in determining solutions. PBS and Community College office parking lots are also Zone 1(one).</li> <li>C. Contractors have confirmed they will be putting up lights behind portables and they know about need for hand railings, etc. Not sure when that will happen.</li> <li>D. 2 modulars of the 4 are already on island but being stored.</li> <li>E. Strategic plan group is meeting. A report to the College will be forthcoming in spring 2019.</li> <li>F. Be a Hero campaign will run until March 2019. Do not know impact in order to determine if investment is worth it, the analytics not available.</li> <li>G. Thank you for list to be sent to Athletics. Do not know criteria for selection.</li> <li>H. COE is participating in Mānoa Green Days.</li> <li>I. Aloha United Way - <ul style="list-style-type: none"> <li>● Dean Murata was chair for Mānoa-UH System raised over \$221,447. Goal was \$275,000.</li> <li>● Today is final day. COE increased from last year in donations.</li> <li>● Remind units that Aloha United Way and Hawaii Foodbank are the only two charities approved by the university and only ones faculty can use UH email for raising funds. COE listserv (COE-L) for approved UH activities only. May use the</li> </ul> </li> </ol> |  |

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|       | <p>COE-ETEC listserv for other fundraising activities because people can opt in/out of that email.</p> <p>J. In March 2019 Dean Murata was asked to coordinate the Keiki Fun Run. Now over 2,000 youth participating. Will be held on lower campus.</p> <p>K. November 2, 2018 President Lassner presentation on reorganization.</p> <ul style="list-style-type: none"> <li>● Board of Regents approved his proposal (Provost and President) <b>in concept</b>, but it still needs to go through a formal reorganization.</li> <li>● Consultation still needs to occur with GSO, ASUH, MFS, and others.</li> <li>● Lassner was aiming for July 2019 for budget reasons, but concern that not enough time for consultation to occur.</li> <li>● Feedback is starting to come in from certain groups.</li> </ul> <p>L. Tuition rates will remain stable and perhaps decrease for graduate programs to be more competitive with other colleges target for the next four years.</p> <p>M. Mānoa assessment reports due today. Almost all COE reports already in to date.</p> <p>N. Trying to expand Mānoa academies including to neighbor islands to build teacher recruitment pipeline.</p> |   |
| 12:57 | <p>VI. Reports Standing Committee Chairs</p> <p>A. Curriculum &amp; Program Planning: no items</p> <p>B. Personnel - Senator Eōmailani reported on Nominations for Teaching Excellence<br/>Those nominated for teaching excellence have been notified. Will be reviewing the dossiers in December.</p> <p>C. Budget and Facilities - talked with MKThink. Over the summer MKThink met with the Dean’s council that were not distributed to the wider COE. They want to ask the COE to participate in an activity or workshop on how pieces fit together. Should involve the department chairs and perhaps a faculty representative from each dept/unit. Perhaps work on organizing for Spring 2019. The budget facilities committee needs to meet to work on a draft memo about parking issues.</p> <p>D. Student-Faculty Relations</p> <p>i. Friday Conversation Topics/Dates - Senator Philippoff reported November 30. 4-6 pm in the CCC. Student faculty research night informal. Round table sessions. Actively seeking volunteers and participants Faculty and Students. Will send out flyer and recruit</p>   | <p>G. Governance: Motion by Senator Eichelberger seconded by Senator Black to confirm what was submitted by the governance committee as to minor changes to bylaws. 15 Senators voted in favor, 0 opposed, 0 abstention. Motion passed.</p> <p>Senator Eichelberger made a motion to change in the bylaws the wording Ed Tech to Learning Design &amp; Technology to reflect new department name. Senator Feliciano seconded the motion. 15 Senators voted in favor, 0 opposed, 0 abstention. Motion Carried.</p> |

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|      | <p>teams of faculty and students. Would like to have a wide representation from the COE. Quick exit survey for next year.</p> <p>E. Diversity - Senator Yamauchi reported that the committee wants to update demographics about faculty members. How to ask the chairs to get the information on faculty members on demographic information? EEO has vague information on Faculty demographics like disability, etc. Discussing best way to do that. Perhaps by surveying the faculty or by asking department chairs to help facilitate getting the demographic information.</p> <p>F. Fellowship - Updates for Congress Meeting. Remind departments of December 7, 2019 MPB at ULS meeting. Will be fellowship activity to be announced soon. Instructions will be coming up in the next week.</p> <p>G. Governance - Bylaws wording change. Two possible changes recommended. Senate was officially chartered as a faculty senate.</p> <ul style="list-style-type: none"> <li>● Were advised to reinstate word “Faculty”. It still says apt/faculty/students are larger membership of COE Faculty Senate.</li> <li>● Also clarify Line item #147 to ensure vice chair/chair/past chair are faculty only.</li> <li>● Minor clarifications or a change in bylaws that need to go to the Manoa Faculty Senate.</li> <li>● Also ETEC needs to make a name change to LTEC Learning Design &amp; Technology in the Bylaws.</li> </ul> | <p>Note: Senator Kukahiko left the room for both votes.</p>   |
| 1:22 | VII. Old Business   |   |
| 1:23 | VIII. New Business  |   |
| 1:24 | IX. Adjournment - Chair Nguyen officially adjourned meeting.  | <p>Next Congress Meeting:<br/>Friday, December 7, 2018,<br/>3:00 to 5:00 PM,<br/>Multipurpose Building</p> <p>Next Senate Meeting:<br/>Friday, January 11, 2019,<br/>12:00 to 2:00 PM, at Wist<br/>Hall 233</p> |