

UHM COLLEGE OF EDUCATION SENATE MEETING
 Friday, January 11, 2019, 12:00 PM–2:00 PM
 Wist Hall 233

<https://zoom.us/j/183549889>

RUNNING MINUTES

Present (20): Barbara Dougherty (CRDG), Susan Saka (CRDG) JoAnn Yuen (CDS), Jerrick Feliciano (CDS), Robyn Chun (EDCS), Eōmailani Kukahiko (EDCS), Stephanie Furuta (ITE), Jennifer Padua (ITE), Kelle Murphy (KRS), Judy Daniels (KRS), Rhonda Black (SPED), Sara Cook (SPED), Derek Taira (EDEF), Stacey Roberts (EDEA), Erin Wright (EDEA), Lois Yamauchi (EDEP), Christine Sorensen Irvine (LTEC), Amy Sojot (COEDSA), Nezia Ami (Dean Office), Truc Nguyen (Chair, non voting)

Running: Reid Kuioka out Alyssa Kapaona unable to attend also (OSAS); JoAnn Philippoff out, Susan Saka to attend (CRDG), Ari Eichelberger out (LTEC), Christine Sorensen Irvine online (LTEC), Sara Cook online (SPED), Derek Taira online (EDEF), Nezia Ami (Dean Office) to attend for Jennifer Parks (Dean Office).

Excused (2): Reid Kuioka (OSAS), Ariana Eichelberger (LTEC)

Absent (3): Brent Edwards (EDEF), Min Liu (EDEP), Kayla Ueshiro (CESA)

Guests (2): Nathan Murata, College of Education Dean
 Pua Ka'ai, Strategic Planning Core Team Facilitator

Support (1): Vera Blalock Glushenko

Time	Item	Action
12:07	I. Call to Order	Meeting called to order at 12:07 pm
12:08	II. Approval of Minutes from November 16, 2018 meeting [DOC]	Chair Nguyen Motion to approve minutes. Senator Yamauchi second the motion. All in favor motion carried by acclamation. Senate Assistant Glushenko will post approved minutes to the public website.

12:10	<p>III. Report from the Secretary-Treasurer: Senator Soresen Irvine</p> <ul style="list-style-type: none"> ● November Friday Conversation reimbursement - \$113.10 ● Total so far for Friday Conversations \$206.76 spent from the \$400 budget ● Remaining funds to be spent \$193.24 for Friday Conversations ● Reimbursements for December Congress meeting \$45.46 and \$120.66 for a total of \$166.12 ● Fall Congress budget was \$500 so \$333.88 remaining ● Total expenses to date \$372.88 of our \$2,350 budget. have \$1,977.12 remaining. ● Let us know if there are needs for funds that were not initially approve and we can review. 	
12:13	<p>IV. Report from the Chair</p> <p>A. ACCFSC</p> <p>Invited to meet with Board Regents regarding Faculty satisfaction survey. March personnel committee meeting results will be presented to the Board of Regents. Another survey is coming out for students and staff. Christine Soresen Irvine and Nani Azman are most familiar with the survey results. Truc Nguyen and Candy Branson are current co-chairs currently will be there at the next meeting.</p> <p>B. Manoa Faculty Senate (MFS)Report.</p> <p>MFS will meet next week. Two COE program proposals are on agenda for approval at the next MFS meeting.</p>	
12:15	<p>V. Report from the Dean- Welcome back and happy new year. Interested in hearing from Pua Ka'ai on the strategic planning update, and announced that parking will be difficult again this semester at the COE because of the construction work.</p>	
12:18	<p>VI. Reports Standing Committee Chairs</p> <p>A. Curriculum & Program Planning: Senator Roberts reports due on the 11th of February to Amelia in Dean's office; Dean's office will submit to CCPP by Feb 25; present to COE Senate meeting March 8; approval by March 15.</p> <p>B. Personnel: Senator Kukahiko stated committee met in December and recommended people for awards.</p> <p>C. Budget and Facilities: Senator Soresen Irvine</p> <ul style="list-style-type: none"> ● The committee met and finalized a memo to parking which was sent in December 2018. Have not had a response. ● The committee chair met with Dean Murata to discuss moving forward with workshop with MK Think. Also 	

	<p>discussed who should be included in the workshop – looking at about 20 people total to participate. ?</p> <ul style="list-style-type: none"> ● The Chair emailed MK Think in December regarding setting a date and time to hold the workshop and followed up in January. Heard back from MKThink. They would like to have meeting before end of February. Currently scheduling a meeting of the committee to discuss. Working to identify date in February and find space ● What is the purpose of the MKThink workshop? Which programs fit together for logistics, who needs to be co-located. How do we think the pieces of the College fit together. <p>D. Student-Faculty Relations: Senator Cook nothing to report.</p> <p>E. Diversity: Senator Black, Nothing to report since last meeting.</p> <p>F. Fellowship: Senator Furuta, Save the date for the next fellowship activity, March 1, 2019 work day planting day early afternoon.</p> <p>G. Governance: Senator Dougherty working on faculty feedback with Dean Murata and Amelia Jenkins Working to updates to charter and bylaws making sure ETEC is reflected in the updated bylaws to LTEC Learning Design and Technology. If anyone else has changes regarding deapartment name changes since the last amended charter please notify Chair Nguyen.</p>	
12:23	VII. Old Business: none	
12:25	Recess	
12:33	<p>VIII. New Business</p> <p>A. Status report on the draft of the COE Strategic Plan Committee that will be presented by Senator Black, Senator Sorensen Irvine, and Senator Dougherty. Guest Elsa Ka'ai (Pua).</p> <p><u>DRAFT GOALS</u></p> <ol style="list-style-type: none"> 1. Commit to and actualize a native Hawaiian place of teaching and learning. 2. Broaden and enhance partnerships (internally, locally and globally). 3. Embed collaboration as a fundamental principle in delivering high quality programs that enrich the student experience. 4. Strengthen our investment in activities that inspire others to grow. 	

<p>12:45</p>	<p>5. Collaborate with stakeholders to promote, engage in, and disseminate educational research related to teaching and learning that results in improved educational outcomes, innovation, and policy.</p> <ul style="list-style-type: none"> ● Guest Speakers: Pua Ka'ai clarify role as a facilitator and non a decision maker, she guided, curated, and taken ideas from the group. She provided background on the process used to arrive at the goals from the 14 members of the committee which is self selected or volunteered to be on this committee.. Committee met throughout fall 2018 and over the winter break. Desire for collaboration between and among departments. Each department presented their priorities and then each member indicated 3 to 5 things that came out of those presentation. From those statements (big rocks or priority) came the five overarching goals. Will develop subgoals next and then strategies and measurements. Will be sending out Survey Monkey link college wide to allow everyone to provide feedback on the 5 goals. Process is a breathing and malleable. Final draft will include mission, vision, purpose, goals, subgoals, strategies, measurements, and timelines. <p>Committee members discussed the five goals.</p> <ul style="list-style-type: none"> ● Senator Kukahiko: Commented on the process and discussion related to goal #1. The Ainahou team discussed actualizing a native Hawaiian place of teaching and learning. How do we invest in our entire Lahui that live in Hawai'i have good education? Shared Ainahou hu'i information and work on revising COE vision statement. Also shared Hawaiian terms and definitions as a glossary of terms. The team looked in the catalogs what is the current mission statement. Some of the definitions coming from different sources from the stakeholders in the wider communities. ● Senator Black - discussed the team on goal#3: Broaden and enhancing partnerships (internally, locally, and globally). Collaboration as a fundamental principle in delivering high quality programs that enrich the student experience. ● Senator Sorensen Irvine - discussed goal #4: strengthen our investment in activities that inspire others to grow. Discussion of subgoals included best practices, integrating technology, quality of programs and access to 	
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<p>1:10pm</p>	<p>programs, and professional development of faculty, staff, and students. The team looked at subgoals relating to quality of programs that include accreditation and program, a safe functional and transformative environment regarding facilities and resources, best practices and student ratio for advising and teaching, Professional Development for faculty and staff, and integrating technology and other innovations to expand opportunities for students to grow.</p> <ul style="list-style-type: none"> ● Senator Dougherty discussed opportunities to do research as it relates to goal#5. Team discussed the current state of education in the state of Hawai‘i. Opportunities for collaboration with stakeholders to promote, engage in, and disseminate educational research related to teaching and learning that results in improved educational outcomes, innovation, and policy were also discussed. Influences research may have within the state, nationally, internationally were also discussed. Research within our own programs to strengthen those programs and make it better. ● Senator Azmi - discussed goal #2: partnerships and collaboration were defined and categorized as internally within or between departments, locally meaning to UH Manoa and system wide articulate transfer, and to have partnerships internationally. ● Chair Nguyen discussed that the draft will be shared. <p>Feedback and questions:</p> <ul style="list-style-type: none"> ● Senator Yamauchi - needs to know how will or to operationalize the strategic plan or goals to make it work. Specific details of the strategic plan as to get ideas on how to use it for future planning internally for hiring and other departmental needs because of the new strategic plan. ● Senator Black - strategic plan needs to have dates of completion to answer how to achieve the strategic plan. ● Ka‘ai stated that the strategic plan needs a person to oversee the details of execution of the peer strategic plan that will allow everyone to follow over the next 5 years. ● Chair Nguyen questioned items #4 and #5 as being unclear. Was there a process of looking of the old 	
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	<p>strategic plan and new plan? The word “ Innovations” is not in the new strategic plan. Senator Dougherty stated the new strategic plan has innovations as a sub category of the 5 major goals. Senator Sorensen Irvine stated that in the LTEC program innovation is a very important element of their strategic plan.</p> <ul style="list-style-type: none"> • Senator Black: #4 is for teaching and #5. Looked at what are some of the goals of the old strategic plan which had the wording of a native hawaiian place of learning which has elements in the new strategic plan. 	
1:22pm	<p>IX. Adjournment Senator Black second the motion to adjourn the meeting.</p>	<p>Chair Nguyen motioned to adjourn the meeting. Senator Black second the motion.</p> <p>Next Senate Meeting: Friday, February 8, 2019, 12:00 to 2:00 PM, at Wist Hall 233</p>