

UHM COLLEGE OF EDUCATION SENATE MEETING

Friday, February 08, 2019, 12:00 PM–2:00 PM

Wist Hall 233

MINUTES

Present (23): Barbara Dougherty (CRDG), Susan Saka (CRDG) JoAnn Yuen (CDS), Jerrick Feliciano (CDS), Robyn Chun (EDCS), Eōmailani Kukahiko (EDCS), Stephanie Furuta (ITE), Jennifer Padua (ITE), Kelle Murphy (KRS), Judy Daniels (KRS), Rhonda Black (SPED), Sara Cook (SPED), Derek Taira (EDEF), Stacey Roberts (EDEA), Erin Wright (EDEA), Lois Yamauchi (EDEP), **Marie Iding** (EDEP), Christine Sorensen Irvine (LTEC), Ariana Eichelberger (LTEC), Reid Kuioka (OSAS), Amy Sojot (COEDSA), Jennifer Parks (Dean Office), Truc Nguyen (Chair, non voting)

Excused (0):

Absent (2): Kayla Ueshiro (CESA), Brent Edwards (EDEF)

Guests (3): Nathan Murata, College of Education Dean, Kara Suzuka (CRDG),

Support (1): Vera Blalock Glushenko

Time	Item	Action
12:02	I. Call to Order	
12:00	II. Approval of Minutes from January 11, 2019 meeting [DOC]	Motion by Senator Roberts to approve the minutes; Senator Sorensen Irvine seconded. By acclamation the Minutes are approved. Senate assistant Glushenko to post to the COE website
12:10	III. Report from the Secretary-Treasurer: No report	
12:15	IV. Report from the Chair: A. College events shared at Dean’s Council, some of the events are training for mental health and AED CPR training for the preservice teacher candidate services but can join the training by contacting your department. B. Manoa Faculty Senate (MFS) Report. w/Senator Roberts:	

	<p>a. Campus reorg phase 1 is coming up. Original phase 1 document, received by CAB January 7 and CAB just submitted its response. CAB had serious concerns about the plan, but details are numerous. Important issue, WASC in the past had concerns with combining roles and in particular with where financial control was held. In 2021, Manoa is up for WASC accreditation again. Senator Sorensen Irvine stated the combining of President/Chancellor roles was not her idea.</p> <p>C. ACCFSC - w/Senator Murphy:</p> <p>a. ACCFSC Co-chair is Chair Nguyen. Charter for ACCFSC has been under review. 3 major revisions were approved last week: (1) Co-chair does not have to be a campus level Senate Chair, (2) Any language that even suggests ACCFSC constitutes consultation with faculty was taken out, (3) Meetings between co-chairs of ACCFSC and any administrator is also open to other members who want to attend. Truc will send out for information.</p> <p>D. No response back from the parking department from the letter sent in behalf of the COE Senate. Chair Nguyen will check again next week.</p> <p>E. Draft revision to research misconduct policy was sent to all Senate Chairs for all 10 campuses plus campus level Senates. Input due March 3, 2019.</p> <p>F. Revision to the policy is on export controls is also under review. Chair Nguyen will send both out for Senate review.</p> <p>G. Two COE programs were up for vote last month at Manoa Faculty Senate, but vote was moved to this month – 2 graduate certificates from Ed Psych.</p>	
12:25	<p>V. Report from the Vice Chair Murphy - Elections</p> <ul style="list-style-type: none"> ● Sent out an email about elections, and names need to be submitted before March 1. ● CDS will be up for vice chair if no one comes forward.. As of March 1, 2019 COE Senate will be considering Secretary and Vice Chair positions. Senator Yuen, questioned the order of Vice Chair serving. Senator Eichelberger asked if the language can be changed to making sure the same departments doesn't serve multiple times within a certain number of years. Chair Nguyen stated that it is the responsibility of the Senate to encourage other departments to nominate someone to serve as Vice Chair. 	

12:27	<p>VI. Report from the Dean:</p> <ul style="list-style-type: none"> ● Manoa Strategic Planning meeting with Michael Bruno on the 5 strategic goals. Division Chairs have the information to share with all of you. ● Memo was received on workload based on the number of credits. Overall, the average faculty teach 4.9 courses per year, 12 credit hours per year. ● Construction: End Of Month trucks will increase and concrete will be poured by the End of March. Portables should be usable by fall 2019. ● Staging area for vehicles, not a parking lot but a place for COE parking will be available once the black barrier comes down. ● Busy legislative session with a number of bills related to DOE but will influence the COE. Need to pay attention to the bills. ● Student teachers will be getting CPR AED credentials on March 6. Training is open for faculty also. To sign up please contact Dean Murata by email. 	
12:45	<p>VII. Reports Standing Committee Chairs</p> <p>A. Curriculum & Program Planning: Senator Roberts. Committee was asked to review proposal for changing post Bac (PBCSE) in secondary education to PBC in teacher education. Curricular proposals due to Deans Office Monday, February 11.</p> <p>B. Personnel: No report from Senator Kukahiko</p> <p>C. Budget and Facilities: Senator Sorensen Irvine March 6 workshop with MK Think. Tentative 12:30 - 3 pm tentative date. Attendees include department/unit chairs, OSAS, TDP, COE Senate officers, Budget and Facilities Committee members. Tentative hold on Frog 2 for location and it is accessible.</p> <p>D. Student-Faculty Relations: Senator Cook</p> <ol style="list-style-type: none"> a. Thursday conversation March 7, 2019 Hawaii Teacher Standards board will conduct presentation (6-7 pm in CCC) on licensing requirements and there will be a panel on what life is like working in DOE. For undergraduates and graduates who apply by February 15, recruitment department is waiting to do interviews. 	

	<p>b. Friday Conversation - May 3 from 12 - 1:30 will be final conversation in Spring. Information will be forthcoming.</p> <p>E. Diversity, Senator Black:</p> <ul style="list-style-type: none"> ● Dates for Social Justice conference under consideration - October 4-6 or November 9-11(11th is a holiday). COE will host the conference here. Email Senator Yamauchi on conflicting dates and times. Chair Nguyen will check with youth orchestra for possible conflicts. ● Draft Survey - COE Inclusive Hire: committee is looking at faculty diversity and investigating how departments are recruiting candidates for positions. Sending a survey and need information from each department. Currently a draft only and committee is asking for any input from senators. Chair Nguyen questioned whether EEO laws may prohibit asking some questions. Senator Iding suggests a standard packet for interviews and hiring. Senator Yamauchi wants to see what is going on in the process, not to judge. If there is anything you think should be left out or change, let committee know by February 15th. ● To share ideas about recruitment of a more diverse faculty is the purpose of the survey. <p>F. Fellowship, Senators Furuta and Eichelberger:</p> <ol style="list-style-type: none"> a. Friday, March 1 Planting Day Event 1-3pm Flyer is coming out soon. b. Have not yet put together committee on awards for the Congress meeting. c. Question about the maintenance staff being awarded or recognized. Has been done in the past. <p>G. Governance, Senator Dougherty</p> <ol style="list-style-type: none"> a. Dean's informal evaluation and feedback. <ul style="list-style-type: none"> ● Senator Dougherty indicated that formal 360 evaluation will be done by campus administration. Concern about language in bylaws around evaluation. Conversations with Dean and Associate Dean but have not decided to date whether to proceed. Chair Nguyen stated that process within the College is not a formal evaluation, but rather an informal feedback mechanism. ● Senator Dougherty suggested that Senate needs to revisit bylaws to clarify. Also important for the administrator to indicate what they would like feedback about, and process and purpose needs to be clarified in the bylaws. Discussions with the Dean are 	
--	---	--

	<p>ongoing and will reconvene with the Senate by next meeting.</p> <ul style="list-style-type: none"> • Senator Yuen stated that we need to set a process and honor that process; that it be done every X number of years. Senator Black restated that the feedback will not be used for other processes. Chair Nguyen shared that it's not for the Dean or Associate Dean to decide and agree that it be done; the idea is for a transparent process and that it be open. • Senator Dougherty recommends that the Governance committee convene for further discussion. • 1:09 Senator Kukahiko left Senator Chun alternate is here. • 1:30pm Senator Dougherty left. Senator Yagi is here as alternate 	
1:30	VIII. Old Business - Presentation last meeting about COE strategic planning. Please send additional feedback on the strategic plan goals to Chair Nguyen so she can forward.	
1:40	<p>IX. New Business</p> <p>A. Staff Council Support. Have been asked to support the creation of a UHM Staff Senate and Congress. Draft charter says eligible members includes APT and Civil Service appointments .75 FTE or above. President/Interim Chancellor Lassner in support as well as HGEA. Not sure where BOR stands.</p> <p>a. Draft charter: https://manoa.hawaii.edu/staffcongress/</p> <p>b. Open Forum, Feb 8, 2019 2:00-3:00 pm in Art Auditorium. Online: go.hawaii.edu/G2D</p> <p>c. Draft Resolution of Support</p> <p>B. Grad Council Discussion Change in time to degree for PhD students-</p> <ul style="list-style-type: none"> • AAA Committee is recommending removing academic probation for time to degree from transcripts after a student graduates. Currently it stays on the transcripts. Should the academic probation be removed after graduation? • Discussing the move of the Doctorate programs time to degree to 10 years. Researched what timelines peer and benchmark institutions have and most were more than 7 years. Most also differentiated between masters and 	<p>XI. New Business</p> <p>Motion to support the draft resolution of support for staff congress as a governing body by Senator Sorensen Irvine Seconded by Senator Roberts.</p> <p>All in favor of the resolution 19, 0 opposed, 0 abstention. Motion carried.</p>

	<p>Doctoral time to complete. Currently at UHM both are at 7 years. Senator Sojot, time for completion for Ph.D. student is difficult questioned when is the next meeting.</p> <ul style="list-style-type: none"> ● Discussing inter-disciplinary degrees at <u>UH</u>. Committee was in favor. ● Grad division had circulated a policy on teaching that would not allow Masters students to teach a Master's level class and asked whether UHM should have such a policy. Committee recommended to allow the departments to decide. ● Please share any comments related to these topics with Senator Sorensen Irvine. ● 1:40pm Senator Daniels left after vote 	
2:00	X. Adjournment	<p>Motion to adjourn by Senator Roberts seconded by Senator Sorensen Irvine</p> <p>Next Senate Meeting: Friday, March 08, 2019, 12:00 to 2:00 PM, at Wist Hall 233</p>