

UHM COLLEGE OF EDUCATION SENATE MEETING
 Friday, March 08, 2019, 12:00 PM–2:00 PM
 Wist Hall 233

Zoom: <https://coehawaii.zoom.us/j/690199392>

RUNNING MINUTES

Present (19): Barbara Dougherty (CRDG), **Seanyelle Yagi** (CRDG), Jerrick Feliciano (CDS), Robyn Chun (EDCS), Eōmailani Kukahiko (EDCS), Stephanie Furuta (ITE), Jennifer Padua (ITE), Kelle Murphy (KRS), Rhonda Black (SPED), Sara Cook (SPED), Brent Edwards (EDEF), Derek Taira (EDEF), Erin Wright (EDEA), **Nicole Lewis** (EDEP), Christine Sorensen Irvine (LTEC), Ariana Eichelberger (LTEC), Reid Kuioka (OSAS), Truc Nguyen (Chair, non voting), **Frank Jumawan** (COEDSA)

Notes for Absences-Alternates: Jennifer Parks (Dean Office), Stacey Roberts (EDEA), JoAnn Yuen (CDS), Judy Daniels (KRS), Barbara Dougherty might be online, Jennifer Padua will be online, Nicole Lewis Attending for Lois Yamauchi (EDEP), Seanyelle Yagi attending for Joanna Philippoff (CRDG)

Excused (5): JoAnn Yuen (CDS), Judy Daniels (KRS), Stacey Roberts (EDEA), Jennifer Parks (DEAN'S OFFICE), Kayla Ueshiro (CESA)

Absent (1): Min Lui (EDEP)

Guests (1): David Ericson (EDEF)

Support (0):

Time	Item	Action
12:10	I. Call to Order	Meeting called to order at 12:10 pm
12:10	II. Approval of Minutes from February 8, 2019 meeting [DOC]	Motion by Senator Irvine to approve minutes, seconded by Senator Furuta. Motion passed. Minutes to be posted online.
12:10	III. Report from the Secretary-Treasurer: No report.	
12:15	IV. Report from the Chair:	

	<p>A. Manoa Faculty Senate</p> <ol style="list-style-type: none"> 1. Meeting coming up next week, March 13. At that meeting President/Interim Chancellor Lassner will discuss the reorganization plan to the Congress beginning at 4:00 pm. 2. The EDEP and Psychology pathway program was approved. 3. MFS overwhelmingly opposed by resolution the merger of president and chancellor roles. The BOR considered the proposal at their February meeting and deferred it to a later meeting. <p>B. ACCFSC</p> <ol style="list-style-type: none"> 1. Did not meet in March because was scheduled at the same time as the community college faculty meeting. Rescheduled for later. Our college had one response to the revision to the academic ethics policy revision. 2. The ACCFSC Faculty Worklife survey from 2018 will be presented to the Board of Regents committee on Personnel and Governance next Thursday, March 14 at 8:45 a.m. at the IT Building. The survey presentation was reviewed by the COE Senate. Copies will be sent to the COE Senate members. 3. At UHM Staff Forum, Staff committee received COE resolution of support for an official Staff Senate and Congress. 	
12:25	<p>V. Report from the Vice Chair Murphy - Elections Results and Roster</p> <ol style="list-style-type: none"> 1. 2 senator results missing: CDS and EDEF. CDS may not have nominations until April. EDEF has not discussed nomination yet, but should be later this month. 2. Reminder that departments can do department elections electronically. 	
12:30	<p>VI. Report from the Dean:</p> <ol style="list-style-type: none"> 1. Dean not able to attend today. Chair Nguyen had updates from the Dean. 2. 3 town halls held on the COE strategic plan. Team currently grappling with the comments receive. Next step is to have a forum with the student groups. On March 21, the Dean will share with community advisory council. 3. Dean has asked about having a COE faculty retreat in August on the strategic plan. Duty week and first week 	

	<p>of classes in August very busy for faculty and generally not a good time.</p> <ol style="list-style-type: none"> 4. Disability stall and green stalls will be closed to allow for portable delivery. Two stalls will be designated for ADA. No replacement of green stalls. Staging area will be paved once portables completed. 5. Legislative update. Tracking teacher mentoring teacher incentive, and teacher housing bills plus applied analysis bill. Also there is bill to increase state sales tax by 0.5% and advertising that it will go to education. HSTA is supporting it and UHPA is opposing. 6. Speaker, Dr. Reece, for Dauffer lecture has had medical emergency and is not able to make it. Might try to reschedule for the Fall. 	
12:45	<p>VII. Reports Standing Committee Chairs</p> <p>A. Curriculum & Program Planning: Senator Black</p> <ol style="list-style-type: none"> 1. Several courses were approved and a couple of things that were not approved. 2. KRS had some course modifications that went straight to Dean's office. Dean's office decided they did not have to come to CCPP. 3. SPED 202 focused on disabilities in the media was approved and approved as a foundations course that meeting university general education requirements. 4. LTEC 782 design based research approved. Graduate certificate in sustainability voted to approved. 5. Post-baccalaureate certificate in teacher education approved previously now proposing courses for an elementary track. Approved the courses for the elementary track in the PBCTE; the courses already existed. 6. Voted to approve 4+1 EDEA e pathway program proposal with ethnic studies. 7. EDEF proposed similar program with ethnic studies. Why do we need two programs? Is is duplication? Does it draw students away? EDEF says they were told they did not need to attend the meeting. Department of ethnic studies approached both EDEA and EDEF because students have nowhere else to go as their program is only undergraduate. EDEA has pathway for positions within the university. EDEF is probably more relevant to the ethnic studies major. The EDEF proposal passed review from both Social Studies College and Vice Chancellor's office. EDEF chair did 	<p>Motion by Senator Sorensen Irvine, seconded by Senator Eichelberger to approve SPED 202 and LTEC 782. Faculty only can vote on curriculum. 15 in favor. Motion passed.</p> <p>Motion by Senator Sorensen Irvine, seconded by Senator Cook to approve PBCTE elementary track (ITE 402-o and 405-o). Faculty only voted. 17 voted to approve. Motion passed.</p> <p>Motion by Senator Sorensen Irvine, seconded by Senator Cook to return the graduate certificate in sustainability proposal to CCPP for further review.</p>

	<p>not know that the proposal was being reviewed until the last minute and was told he could not substitute for the EDEF representative per CCPP rules. Senator Black explained that typically someone from the department comes to speak to the proposal.</p> <ol style="list-style-type: none"> 8. Last proposal is pending. EDCS returned to the department for explanation. Syllabi were provided but no explanation. 9. Discussion of graduate sustainability certificate. Grad Council and CAPP have been returning similar certificate programs that have not consulted with the System Sustainability Office. No letter from the System office. Also sustainability courses are being given SUST designation. Needs to be coordination with Office of Sustainability at System level. 10. Discussion of EDEA and EDEF 4+1 programs. EDEF proposal needs to be reviewed again because EDEF was not available to answer questions at the CCPP meeting. 11. EDCS also had concerns that they were not able to speak to their proposal at CCPP and are asking also for an opportunity to address CCPP. Perhaps have conversation with Dean's office on due dates and see if we can agree on a process that gets proposals to the CCPP in a timely manner. 12. Chair Nguyen will follow up with Dean's office about KRS course revisions. CCPP needs to at least know earlier what will be coming in. Perhaps post CCPP meetings posted online due to the stringent deadlines that need to be met. <p>B. Personnel: Senator Kukahiko Nothing to report</p> <p>C. Budget and Facilities: Senator Sorensen Irvine</p> <ol style="list-style-type: none"> 1. Meeting with MKThink on March 6. Powerpoint from the workshop was shared and reviewed. Timeline for COE move is 2026 to 2036. Changes to the visual in the presentation were suggested by those in attendance including separate department office suits and ensuring certain programs were in close proximity to one another: <ol style="list-style-type: none"> a. ITE, SPED, CS; b. EDEA, EDEP, EDEF, LTEC; c. CDS & CRDG. Also need for space for grants acquired by departments and large meeting space. Next steps will include MKThink reviewing suggestions from the workshop and returning with revised materials to review. 	<p>Faculty only voted. 15 in favor of returning the proposal. 2 abstentions. Motion passed.</p> <p>Motion made by Senator Black, seconded by Senator Wright to approve 4+1 pathway in ethnic studies and educational administration. Faculty only voted. 16 voted in favor. 1 abstention. Motion passed.</p>
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	<p>2. Sent memo to Parking office in November. After multiple requests for a response, Chair Nguyen finally got a response. Kate Matsushima from parking called and apologized for the delay. The responses were relayed to the Dean but not to COE Senate. Ticketing told to write and indicate what happened to request it be waived. Can get Zone 17 and Zone 20 lot changes and waive any additional fees. Also told we could get refunds for parking passes. And finally, told flat space would be paved after modulars installed. Chair Nguyen will follow up with Dean’s Office on why the information was not shared.</p> <p>D. Student-Faculty Relations: Senator Cook</p> <ol style="list-style-type: none"> 1. Thursday conversation March 7, 2019. Well attended. Very organized. Had 5 panelists. Total of 26 attended. Good questions from the online attendees. Stayed under budget. Waiting for sign in sheet for reimbursement. 2. Next conversation will be May 3 with CRDG. <p>E. Diversity, Senator Black</p> <ol style="list-style-type: none"> 1. Social Justice conference November 9-11. 2. Will be sending out survey soon. <p>F. Fellowship, Senators Furuta and Eichelberger:</p> <ol style="list-style-type: none"> 1. Friday, March 1 Planting Day Event. Good turn out. Over 12 people attended. CS, CRDG, EDEF, KRS, ITE, LTEC and Dean’s office participated. Shared video. Senator Furuta sent out brochure that has a QR code and you can learn about the various plants around the college. 2. 13 minutes until COE nominations for awards are due. Will look at them next week. May not do some awards this year as no nominees in some categories. <p>G. Governance, Senator Dougherty</p> <ol style="list-style-type: none"> 1. Committee met to discuss functional duties for the committee and especially the one on evaluation of the Dean. Mismatch between what was on COE Intranet description of the committee and what was in bylaws. Vera has been out and do not know if it has been corrected. In terms of the Dean’s evaluation, we thought that the word “evaluation” is not the appropriate term as the Dean is evaluated (360 review) annually. Committee needs to be separate from that. Decided that we needed to rewrite this function. 2. Motion to amend the Bylaws related to duties of the committee from “Establish and oversee a process for the annual evaluation of the Dean and any Associate Deans” (line 358-359) to “Work with the Dean and 	<p>Motion made by Senator Dougherty seconded by Senator Black to amend the bylaws as recommended by the</p>
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	Associate Dean(s) to develop a process to solicit feedback in a structured and cohesive manner on a regular basis.”	committee. 16 in favor. 1 abstention. Motion passed.
1:30	<p>VIII. Old Business</p> <p>A. Proposed UHM Staff Senate and Congress. Chair Nguyen attended the staff meeting and read aloud the resolution we passed. They were very appreciative. We were the first college to officially support the formation of a Staff Senate and Congress.</p> <p>B. Need to determine who to invite to our Congress meeting to speak. Ideas included Senator Kim, MKThink, David Lassner to discuss UHM strategic plan, student representations (CESA and COEDSA). Check with departments and units to get feedback or other ideas. Majority of meeting will be for fellowship awards.</p> <p>C. Neogov system training for administrative staff and have not yet updated process for hiring. They are working on it. Have been told to do reference checks after the campus visits rather than before. Others have been told to do them before the campus visits. Need clarification. HR may be saying it is okay to do after, but think can still do them before.</p>	
1:40	<p>IX. New Business</p> <p>A. None</p>	
2:08	X. Adjournment	<p>Senator Black moved to adjourn the meeting, Senator Eichelberger seconded. Meeting adjourned at 2:08 p.m.</p> <p>Next Senate Meeting: Friday, April 12, 2019, 12:00 to 2:00 PM, at Wist Hall 233</p> <p>Next Congress Meeting: Friday, April 26, 2019, 3:00 to 5:00 PM, at Multipurpose Building</p>