

UHM COE FACULTY SENATE MEETING  
Friday, September 11, 2015, 12 Noon–2:00 PM  
LSP 4B

**Call to Order**

Chair Eomailani Kukahiko called the meeting to order at 12:10 p.m. on Friday, September 11, 2015, at the University of Hawai‘i at Mānoa, College of Education, LSP 4B.

Present (23): Chair Eomailani Kukahiko (EDCS), Denise Abara (OSAS), Helen Au (CRDG), Rhonda Black (SPED), Kimo Cashman (EDCS), Judy Daniels (KRS), David Ericson (EDEF), Charlotte Frambaugh-Kritzer (ITE), Lori Fulton (ITE), Christine Irvine (LTEC), Jaret Leong (Fellowship Chair), Min Liu (EDEP), Chris Lucas (EDEA), Eddie Merc (COEDSA), Jessica Miranda (Dean’s Office), Yukiya Oba (KRS), Tara O’Neill (Past Chair), Seungoh Paek (LTEC), Kathy Ratliffe (EDEP), Lauren Reed (SPED), Kristel Rodillas, Sarah Twomey (EDCS), Lisa Uyehara (CDS), Tory Watanabe (CESA).

Alternates (0):

Excused: None.

Presenters: None.

Guests (1): Dean Donald Young.

Support: None.

**Approval of Minutes of April 2015 Meeting**

Senator Black moved to approve the minutes of the April 2015 meeting, seconded by Senator Irvine. There being no corrections, the minutes were approved.

**Report from the Chair**

Chair Kukahiko discussed the All Campus Council of Faculty Senate Chairs (ACCFSC) meeting where UH President Lassner was there to share strategic directions and other issues related to shared governance. It was also mentioned that Matt LoPresti, who is a Representative at the Legislature, is an advocate for education. There is continued stress on facilities improvement.

Christine Irvine moved to set the Fall Congress meeting for December 11, 2015, with a second by Senator Ward. The motion was approved.

**Officers, Co-Chair and Standing Committees**

Nominations occurred for the COE Senate positions of co-chair, secretary, and chairs of all standing committees. Below were the nominations:

Co-Chair: Sarah Twomey  
Secretary: Kathy Ratliffe  
Curriculum and Program Planning: Stacey Roberts  
Personnel: Kathy Ratliffe  
Budget & Facilities: Christine Irvine  
Student-Faculty Relations: Lauren Reed  
Diversity: Lisa Uyehara  
Fellowship: Jaret Leong  
Governance: JoAnn Yuen

Senator Ward moved to approve the nominations, with a second by Senator Ratliffe. With all in favor, the motion was approved.

It was announced that the Conversation with the Dean events will be held on one Friday a month from 4:00pm – 6:00pm.

Senator Irvine suggested to ask for monies from the Dean for the Senate. Chair Kukahiko discussed submitting a budget request to Dean Young. Senator Black mentioned that dues were collected in the past. Senator Ericson mentioned that the Dean's Office agreed to fund these events. Chair Kukahiko will ask for senators to respond to a call for budget requests for the year and will review these and approve a budget at the next meeting.

### **Report from Mānoa Faculty Senate**

Meeting is not until next week.

### **New Business**

Past Chair O'Neill wants to take on the Back to School Night event next year. There was a discussion about how to engage the Legislature. There was a discussion on the time it was offered. Last year was the first year it was offered. It was mentioned that creating the relationship is important between the COE and the Legislature. Suggestions of adding something on to go to the Back to School Night event were given. A suggestion was to set the date earlier than last year. Visits were made to legislators last year by past Chair O'Neill and the Dean to solicit attendance. UH Day at the Legislature is a good opportunity to network.

### **Dean's Report**

Dean Young brought up allocation for the first quarter only. There is a 5% restriction (same as last year). Holding the line for second quarter allocation. Very optimistic about maintaining same allocation. If this happens, restrictions will be lifted. 3/3 workload, sabbaticals, and travel may return to previous levels without restrictions. Since the Spring schedule is already set, these levels (if approved) may not kick in until Fall 2016.

A request to fill 9 positions as of August 2016 was sent to the Vice Chancellor's Office. We have an anticipated 21 vacancies effective December 31. We can fill 14-16 of those positions. The other 6 are being worked on to submit to the Vice Chancellor.

Regarding facilities, FROGS are being worked on. Construction has begun with Phase One (preparing the site) just finishing. Phase II will begin in a few weeks and end in December (building the prefabricated buildings). Phase III will be landscaping in the new year. There is a loss of 15 parking spaces. We will not get back 9 spaces.

Dean Young reported that he has been unsuccessful getting anyone to support our bid for a new education building. He would like to work with the Budget and Facilities Committee to put forth a resolution to address facilities, launching a two-pronged approach. Insurance monies are being held in the Vice Chancellor's Office. Dean Young is proposing using 1.4 million from insurance monies (about 4.5 million total), to purchase four more temporary buildings (like the existing 4). Site planning was done by OHA in 2007, but not accepted by the administration. Dean Young would like Senate support for a resolution to Chancellor's Office. Dean Young is also looking for community input on how we can handle our facilities problem.

Dean Young discussed partnering with Dean Manette Benham to create walking tours for legislators and regents. On Oct 28<sup>th</sup> they are invited to do a walking tour of COE, Social Work, and Nursing. Dean Young suggested that we put some posters in the CCC for them. He also asked for three student volunteers to speak to this group: Senior, master's, and PhD for a 3 minute spiel for legislators - needed.

Senator Ratliffe asked a question about the renovation of Castle Memorial: Moneys seem to have been lost for doing the construction. Once it is found, Dean Young proposes using the 3-4 proposed new portable buildings (6-8 classrooms) to house the Elementary school classrooms and faculty who are housed currently in Castle.

University Lab School put in \$60,000 to renovate the Multipurpose Building. Dean Young suggested that we should thank Lab School for this.

The Conversation with the Dean events will be held the last Friday of each month at 4 pm. We decided to continue this event this year.

Dean Young would like to continue the Back to School Event in partnership with the Congress.

Senator Ericson asked if our faculty numbers are shrinking. Dean Young responded yes, it seems so. We will not be able to get our numbers back up.

Enrollment is down from last year overall.

A question was asked about how are we doing in terms of our retention of our freshman/freshman programs.

KRS programs have increased enrollment, with over 500 students. Need to focus on active recruiting for other areas.

There was a discussion of the Back to School Night event. It was discussed that there should be a model where it is put on by the College with some leadership from the Senate in terms of an ad-hoc committee.

A motion was made to create an ad-hoc committee for the Back to School Night event. A nomination to have past Chair O'Neill to be the chair of this new committee was made, with a second by Senator Irvine. With all in favor, the motion was approved.

### **Adjournment**

With no further business, Chair Kukahiko adjourned the meeting at 1:42 p.m.

Submitted by: Richard Mizusawa, COE Senate Graduate Assistant

Reviewed by: Kathy Ratliffe, COE Senate Secretary

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