

**We would like to bring your attention to the following:**

1. If you applied for a Grow Our Own (GOO) scholarship stipend, you will be notified at a later date by Emily Ta, GOO Coordinator ([uhmgoo@hawaii.edu](mailto:uhmgoo@hawaii.edu)).
  2. Prior to placement in the schools, all teacher candidates are required by the Hawai'i Department of Education (DOE) to submit an FBI clearance check. In accordance with state law, you will need to be finger-printed prior to your fieldwork and student teaching in the public schools. You will be receiving more information from the School of Teacher Education (STE) prior to the start of your field placement.
  3. Professional liability insurance is required. You may obtain liability insurance via membership in College of Education Student Association (CESA) through the National Education Association (NEA) Student Program. Here is [CESA/NEA liability insurance information](#). You will receive more information from the STE prior to the start of your field placement. We also encourage you to obtain medical insurance.
  4. The College of Education (COE) needs your consent to have your social security number released for the following four purposes:
    - a. Hawai'i DOE—To conduct a fingerprinting and background check required prior to participating in field experience and student teaching in DOE schools;
    - b. Educational Testing Service (ETS)—To match your PRAXIS scores with the COE list of program completers, required for Title II reporting to the federal government;
    - c. Hawai'i Teacher Standards Board (HTSB) —To verify that you are a COE program completer eligible for teacher licensure;
    - d. Hawai'i DOE—To verify that you are a COE program completer eligible for DOE employment.
- Your social security number will not be shared for any other purposes and the privacy of your information will be strictly protected at all times. You will be emailed a form to complete if you have not yet given your consent.
5. According to the HTSB, an unlicensed individual enrolled in a Hawai'i State Approved Teacher Education Program (SATEP) must be issued a Student Teacher Permit to serve as a student teacher. Those who already hold an emergency hire permit are exempt from applying for a Student Teacher Permit. Please contact your OSAS academic advisor for more information.
  6. The COE has implemented a laptop computer requirement